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BULLETIN

NORTH GEORGIA COLLEGE

DAHLONEGA



ENTERED AS SECOND CLASS MATTER JUNE 26, 1934

SEVENTY-SECOND
CATALOGUE

**N O R T H
G E O R G I A
C O L L E G E**

DAHLONEGA, GEORGIA

ENTERED AS SECOND CLASS MATTER JUNE 26, 1934, AT THE POST
OFFICE AT DAHLONEGA, GEORGIA, UNDER ACT OF AUGUST 24, 1912

CALENDAR

1945

September 18—Dormitories open to Freshmen for lunch Tuesday.
All Freshmen are expected to report during the day, and to
meet in the Auditorium at 8:00 P. M. Central War Time.
Freshmen should not come to the college before Tuesday.

September 18, 19, 20, 21—Freshman Week — Attendance of all
Freshmen is required.

September 20.....	Sophomores Report
September 22.....	Registration of all students for Fall Quarter
September 24.....	Class Work Begins
October 23-26.....	Religious Emphasis Week
November 3.....	Mid-term Reports
November 21, 1:00 P. M.....	Thanksgiving Recess Begins
November 25, 9:00 P. M.....	Recess Ends
December 17-20.....	Fall Quarter Examinations
December 21.....	Christmas Vacation Begins

1946

January 2.....	Registration for Winter Quarter
January 3.....	Class Work Begins
February 9.....	Mid-term Reports
March 16-20.....	Winter Quarter Examinations
March 21-25.....	Spring Recess
March 26.....	Registration for Spring Quarter
March 27.....	Class Work Begins
April 11.....	Honors Day
May 4.....	Mid-term Reports
June 7-11.....	Spring Quarter Examinations
June 11.....	Commencement
June 17.....	Registration for Summer Quarter
July 24.....	Second Summer Term Begins
August 28.....	Summer Quarter Ends

UNIVERSITY SYSTEM OF GEORGIA

The state supported institutions of higher learning in Georgia were integrated into the University System of Georgia by legislative enactment at the regular session of the General Assembly in 1931. Under the articles of the Act all existent boards of trustees were abolished and control of the System was vested in a board of regents with all the power and rights of the former governing boards of the several institutions. Control of the System by the Board of Regents became effective January 1, 1932.

North Georgia College is one of the junior colleges of the University System of Georgia, and as such is fully recognized and accredited.

THE BOARD OF REGENTS

UNIVERSITY SYSTEM OF GEORGIA

Marion Smith, Chairman
 Sandy Beaver, Vice-Chairman
 S. V. Sanford, Chancellor
 L. R. Siebert, Secretary
 W. Wilson Noyes, Treasurer

Marion Smith, Atlanta.....	State-at-Large
Albert S. Hardy, Gainesville.....	State-at-Large
Frank M. Spratlin, Atlanta.....	State-at-Large
Earl B. Braswell, Athens.....	State-at-Large
Pope F. Brock, Atlanta.....	State-at-Large
James Peterson, Soperton.....	First Congressional District
Edward R. Jerger, Thomasville.....	Second Congressional District
Cason J. Callaway, Hamilton.....	Third Congressional District
C. J. Smith, Newnan.....	Fourth Congressional District
Rutherford L. Ellis, Atlanta.....	Fifth Congressional District
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S. Price Gilbert, Sea Island.....	Eighth Congressional District
Sandy Beaver, Gainesville.....	Ninth Congressional District
William S. Morris, Augusta.....	Tenth Congressional District

FACULTY OF THE COLLEGE

JONATHAN C. ROGERS. A.M., Ed.D.
President

JOHN DURHAM ANTHONY..... *Physics-Biology*
Transylvania University, B.S.; Emory University, A.M.;
graduate study, University of Kentucky.

ALLA M. BAILEY..... *Mathematics*
Mississippi College, A.B.; University of Georgia, M.S.

JOHN C. BARNES..... *Mathematics*
North Georgia College, B.S.; Graduate Student Harvard
University.

ROBERT H. BELCHER..... *Chemistry-Physical Science*
Georgia State College for Men, B.S.; University of North
Carolina, M.S.; graduate study, University of North
Carolina.

NELLE C. BURTON..... *Physical Education-Biology*
George Peabody College, B.S., A.M.

ANDREW W. CAIN..... *Social Science*
North Georgia College, A.B.; University of the Philippines,
A.M.; graduate study, University of Georgia, University of
Texas, University of the Philippines, University of Cali-
fornia, Columbia University, University of North Carolina,
University of Virginia.

CHARLES C. CHADBOURN, JR..... *English*
Union University, A.B.; Columbia University, A.M.; grad-
uate study, University of North Carolina and Duke Univer-
sity.

CAMILLUS J. DISMUKES..... *French-Spanish*
Birmingham Southern College, A.B.; University of North
Carolina, A.M.

ALICE DONOVAN..... *Health Education*
Georgia State College for Women, B.S.H.E.

KENNETH ENGLAND..... *English*
South Georgia Teachers College, B.S.; University of Geor-
gia, A.M.; graduate study, Duke University.

- BERT H. FLANDERS.....*English*
Emory University, A.B., A.M.; Duke University, Ph.D.
- HARRY B. FORESTER.....*Biology*
University of Alabama, M.S.; University of Wisconsin,
Ph.D.
- LORIMER B. FREEMAN.....*Geography-Commerce*
University of Georgia, B.S.C.; University of Georgia,
M.S.C.; graduate study, Northwestern University, Harvard
University.
- SUSIE M. HARRIS.....*Librarian*
Piedmont College, A.B.; University of Georgia; Peabody
College, A.B. in L.S.
- JOSEPH C. HENNING.....*Physical Education*
Pennsylvania State Teachers College, B.S.
- PAUL M. HUTCHERSON, Major, Inf., U.S.A.....*Military Science*
Professor of Military Science and Tactics.
- DELLA LEE MCCANN.....*Assistant Librarian*
Graduate North Georgia College.
- ELLA R. OAKES.....*Commerce*
Eastern Kentucky State Teachers College, B.S.
- NEWTON OAKES.....*Commerce*
University of Kentucky, B.S., A.M.; graduate study, Uni-
versity of Kentucky.
- EWELL G. PIGG.....*Physics*
Central Missouri Teachers College, B.S.; Peabody College,
A.M.
- MILES POTTER.....*Mathematics*
Gettysburg College; Pennsylvania State Teachers College,
B.S.
- G. WYATTE H. POWELL.....*Mathematics-Engineering*
Emory University, B.S., M.S.; Wittenberg College, M.A.-
Ed.; graduate study, Duke University.
- VERNELLE RAY.....*Home Economics*
Alabama College, B.S.H.E.; George Peabody College, A.M.
- C. A. SHEETS.....*Physical Education*
University of Iowa, A.B.; A.M.

- JOHN C. SIMMS *Chemistry-Physical Science*
Millsaps College, B.S.; Vanderbilt University, M.S.; Western Reserve University, Ph.D.
- ESTELLA M. SIRMONS *English*
LaGrange College; Emory University; Georgia State College, B.S. in Ed.
- JOHN C. SIRMONS *Education*
Emory University, Ph.B., Emory University, A.M.; graduate study, Duke University.
- C. E. STEVENSON *Education*
Oglethorpe University, A.B.; graduate study University of Florida, University of Georgia, Duke University.
- LAMBUTH R. TOWSON *Mathematics-Physics*
Emory University, B.S.; University of Georgia, A.M.; graduate study, University of Chicago, University of North Carolina.
- CHARLES M. YAGER *Physics-Engineering*
University of Maryland, B.S. in M.E.; Duke University, M.Ed.
- G. A. YORK *Mathematics*
Elon College; A.B.; University of North Carolina, M.A.
- WILLIAM D. YOUNG *Social Science*
Cumberland University, A.B., A.M.; graduate study, University of Chicago, Peabody College for Teachers.

OFFICERS OF ADMINISTRATION

STEADMAN V. SANFORD.....	Chancellor, University System
JONATHAN C. ROGERS.....	President
JOHN C. SIRMONS.....	Dean
PAUL M. HUTCHERSON, Major, Infantry	Commandant
ALICE DONOVAN.....	Dean of Women
C. E. STEVENSON.....	Director of Guidance
UNG.....	Registrar
ELLA RAY OAKES.....	Assistant Registrar-Secretary
RAY H. BLACK.....	Treasurer-Business Manager
HOWARD H. GILBERT, JR.....	Accountant
J. W. PHILLIPS.....	Bookkeeper
MATTIE CRAIG.....	Bookstore Assistant
DR. HERBERT M. OLNICK.....	College Physician
BESS BRYAN, R. N.....	Nurse
AVIS S. WESTON.....	Dietitian
JEAN MEYER.....	Assistant Dietitian
VERNELLE GILLESPIE.....	Secretary

OFFICERS AND COMMITTEES OF THE FACULTY

Meetings of the Faculty are held at 4:15 P. M. on the second and fourth Wednesdays of each month.

The President and Dean are ex-officio members of all committees. The member first named is chairman.

OFFICERS

JONATHAN C. ROGERS, *Chairman*
JOHN C. SIRMONS, *Vice-Chairman*
ANDREW W. CAIN, *Secretary*

FACULTY COMMITTEES

SCHEDULE.....	Sirmons, Dismukes, Young
GUIDANCE.....	Stevenson, Donovan, Flanders, Forester, Oakes, Pigg, Ray, Simms, Yager
ACADEMIC ACTIVITIES ..	Young, Barnes, Dismukes, Flanders, Forester, Hutcherson, Oakes, Simms, Yager
LIBRARY.....	Harris, Chadbourn, Cain, Flanders, Forester, Freeman, Simms, York, Young
STUDENT PROGRAMS ...	Dismukes, England, Hutcherson, Stevenson, Young
SOCIAL ACTIVITIES..	Hutcherson, Bailey, Burton, Donovan, E. Oakes, Ray, Sheets
ATHLETICS	Forester, Anthony, Belcher, Burton, Hutcherson, Sheets, Towson, Yager, York, Young
MILITARY.....	Hutcherson, Rogers
BROWN FUND.....	Barnes, Hutcherson, Sirmons
PUBLICITY.....	Dismukes, E. Oakes, Powell
STUDENT HEALTH.....	Forester, Bryan, Burton, Donovan, Hutcherson, Dr. Olnick

NORTH GEORGIA COLLEGE

DAHLONEGA, GEORGIA

General Information

THE NEW COLLEGE YEAR

The demand for trained men and women and the operation of the Selective Service Law have caused the national government to request colleges to remain open the year around. North Georgia College, therefore, now operates on a full four-quarter schedule with the summer quarter the first of the new college year.

High school graduates are advised to enter college in June, but should fall enrollment be preferred, adequate and satisfactory study programs can be assigned. Students may also enter at the beginning of the winter and spring quarters. The fall quarter begins September 18; the winter and spring quarters January 2 and March 26 respectively. The 1946 summer quarter will begin June 17. Continued residence through four quarters a year enables students to advance their junior college graduation six months and then to fit their future college work into the accelerated programs of the senior colleges.

This catalogue outlines, in general, the work of the fall, winter and spring quarters. A special summer quarter bulletin is issued in April.

FOUNDING OF THE COLLEGE

North Georgia College owes its origin to the Act of Congress of July 2, 1862, entitled "An Act donating public lands to the several states and territories which may provide colleges for the benefit of agriculture and mechanic arts." The act contemplated the "endowment, support and maintenance of at least one college in each state where the leading object will be, without excluding other scientific and classical studies, and including military tactics, to teach such branches of learning as are related to agriculture and mechanic arts in such manner as the legislatures of the states may respectively prescribe, in order to promote the liberal and practical education of the industrial classes."

From the proceeds of the sale of this public land, and through the Trustees of the University of Georgia, there came to the College an annual grant of \$2,000.

MILITARY TRAINING

North Georgia College was originally organized and administered on a military basis which system has prevailed from the date of its founding.

In April, 1933, North Georgia College was reorganized by the Board of Regents as a liberal arts junior college, but its equity in the proceeds from the sale of public lands was retained. The military features also were continued, and the college thus enjoys the distinction of being the only State junior college operating on a military schedule.

The college has been classified by the War Department as an "essentially military college," being one of eight colleges in the United States so designated. It is the only one in Georgia, and, since "essentially military colleges" endeavor to emulate the traditions of West Point, North Georgia College has well been called "Georgia's West Point."

CO-EDUCATION

In line with present practice at nine-tenths of the American colleges and universities, North Georgia College admits both men and women. Military training under Government officers is retained for the young men, but the revised and broadened curricula admirably meet the needs of the young women students.

THE UNIVERSITY SYSTEM

North Georgia College is a member of the University System of Georgia. Its courses of study correspond to the curricula for junior colleges and junior divisions of senior colleges of the University System as outlined by the Board of Regents.

Credits of the college may be transferred to senior divisions of the University System, and after six quarters of successful work at North Georgia College, the student is in line for full Junior Class standing at the parent institution in Athens, and elsewhere. Students of North Georgia College are thus a part of the state-wide program of higher education, and they enjoy the prestige and influence of the State University System.

ACADEMIC STANDING

The College is fully accredited and nationally recognized. It holds membership in the Georgia Association of Junior Colleges, Association of Georgia Colleges, Association of Southern Colleges and the American Association of Junior Colleges. The college is also accredited by the State Department of Education.

LOCATION

North Georgia College is located at Dahlonega, the center of Georgia's gold area, twenty-five miles from Gainesville, which is on the main line of the Southern Railway. The paved highway from Gainesville to Dahlonega makes the college easily accessible by motor cars at all seasons of the year. A forty-five minute drive from Gainesville brings one to the college campus.

The college is also quickly accessible because of the National Highway from Atlanta via Roswell, Alpharetta, Cumming, Dahlonega, and on through the mountains to Asheville, North Carolina. By this highway, automobiles can make the trip to Dahlonega from Atlanta in less than two hours.

BUS SCHEDULES

Present bus schedules are based on Eastern War Time.

Busses for Dahlonega leave daily from Atlanta Union Bus Station at 9:00 a. m. and 4:00 p. m.; from Gainesville Bus Station, 12:30 and 6:00 p. m. Busses from Chattanooga and Dalton arrive daily, leaving Jasper at 10:50 a. m. and 5:40 p. m.

Passengers from Gainesville may also use the Mail Bus (Morrison Taxi Company, near post office), 6:00 a. m. and 4:00 p. m. The mail bus leaves Blue Ridge at 1:00 p. m.

From points south, the best service is probably from the Atlanta Union Bus Station.

HEALTH

Dahlonega and Lumpkin County are known afar for their fine climate. The elevation is 1,500 feet. Nature seems to have designed the location, in the foothills of the Blue Ridge, as a health resort and a seat of learning.

The college location is free from the enervating climatic conditions of the lower altitudes, and students from other sections quickly respond to the stimulating effects of North Georgia air and pure spring water. Practically without exception, students gain in weight and physical vigor; the college has, therefore a state-wide patronage.

PHYSICAL EXAMINATIONS

As a protection to the health of the student group, physical examinations are required upon admission to the college. No student having a communicable disease is admitted until the danger is removed. The examination also shows what particular development and corrective measures are needed to bring the individual student to strong and vigorous health. As a precaution, students will be given such vaccination and inoculations as are authorized by the college physician.

MEDICAL SERVICE

Every precaution is taken to conserve student health, and through the college physician, the college provides free medical service to its boarding students in cases of usual or minor illness. The college assumes no responsibility, however, for injuries received in voluntary or required activities, and neither does it assume responsibility for the cost of prescriptions, of necessary special or trained nurses, for consultation and hospital expenses in the more serious cases of illness and accident, for X-ray work, nor for necessary ambulance service. Students living in their homes, keeping house in rented apartments or boarding by choice in private homes are not entitled to this medical service.

Other students, when ill, are admitted to the College Infirmary for treatment which may be considered necessary by the college physician and nurse.

ATHLETICS AND PHYSICAL EDUCATION

The college recognizes the need of a sound and co-ordinated body for individual success and happiness. Provision is, therefore, made for a reasonable emphasis upon intercollegiate athletics, whereas a program of intramural activities seeks to bring health, vigor and recreation to every student. All men, except those physically disqualified, take Military, and all women take the regular work in Physical Education. This Physical Education work for women is supplemented by a competitive intramural program which includes archery, tennis, table tennis, shuffle board, basketball, soft ball, volley ball and badminton.

As a part of the general physical fitness program of the

college, and as a contribution to national preparedness, participation in physical training is required of all men. The minimum requirement is three periods a week, definitely scheduled and organized. The work is conducted by the Director of Physical Education and his assistants. Men who, for approved reasons, may not be taking Military are usually not excused from this physical fitness requirement.

CAMPUS ORGANIZATIONS

DRAMATIC CLUB

The Dramatic Club presents frequent amateur programs through the year. These include chapel skits, one-act plays, and full evening performances.

DEBATING TEAMS

The debating teams offer to a select group of students the opportunity to improve themselves in the art of public speech and in the technique of research. A number of chapel and inter-collegiate debates are held during the year.

HOME ECONOMICS CLUB

This is an organization open to all students who take courses in Home Economics. The aim of the club is to afford students opportunity to become better acquainted with the social and professional activities of Home Economics leaders, and also to provide for their own personal development through active participation in club programs.

SCIENCE CLUB

The membership is composed of those students who are primarily interested in the study of pre-professional science subjects. The club meets bimonthly.

GLEE CLUBS

The Men's Glee Club and the Women's Glee Club give jointly and separately a number of concert programs during the year. These organizations strive both to enrich the college recreational life and to train their members to be of service in community musical activities after finishing college.

The Choral Club is a mixed chorus composed of select members of the Men's and the Women's Glee Clubs. Its repertoire is composed almost entirely of sacred music. The Choral Club is available for church and religious services throughout the state.

THE MILITARY BAND

One of the outstanding features of North Georgia College is the College Military Band. Instruments are furnished by the college for about thirty-five parts. Other members of the band furnish their own instruments. To a student with musical ability, the band presents an unusual opportunity for further training. Since the band is under the general direction of the Military Department, participation in band work is recognized for appropriate military credit.

COLLEGE ORCHESTRA

The Orchestra provides music for various social functions, chapel and evening programs.

WOMAN'S RECREATION ASSOCIATION

The membership of the Woman's Recreation Association, sponsored by the Department of Physical Education, includes all girls who are members of one of the four athletic teams. Through dances, hikes, parties and athletic tournaments, the Association contributes generously to the social life of the young women of the college. Fees are twenty-five cents each quarter.

"D" CLUB

The "D" Club is made up of those men and women students who have won the official Athletic Letter. Varsity Team membership and satisfactory scholastic averages constitute eligibility.

CAMERA CLUB

The Camera Club promotes a campus interest in amateur photography much beyond its limited membership, pictorially records college events and supplies numerous illustrations for both *The Cadet Bugler* and *The Cyclops*.

STUDENT PUBLICATIONS

The college newspaper, *The Cadet Bugler*, and the annual, *The Cyclops*, are published under the direction of the Students' Association and faculty advisers.

ALUMNI SOCIETY

The Alumni Society of North Georgia College includes in its membership all students who have attended the college, many of whom are now outstanding leaders of the State. The purpose of the Society is to keep alive the traditions and memories of the college and to promote its welfare. The Society has recently turned its attention to various movements of historic interest to the college and the community among which are the unveiling of a tablet on June 3, 1934, to the memory of Hon. William P. Price, the founder of the college, the presentation of a portrait of former president John W. West and the placing of a marker commemorating the founding of the old Government Mint on the site of Price Memorial Hall.

The officers of the Society for 1945-46 are: Robert L. Wynn, 1119 Hemphill Avenue, N. W., Atlanta, Georgia, President; Lt. Colonel Richard S. McConnell, A. G. & S. F. R. S., Asheville, N. C., First Vice-President; R. Noel Steed, Chatsworth, Georgia, Second Vice-President; Miss Shirley Ziegler and Luther Vinton, editors of *The Cadet Bugler*, Directors of Publicity, Dahlonega, Georgia; Andrew W. Cain, Dahlonega, Georgia, Secretary-Treasurer.

SOCIAL AND RELIGIOUS LIFE

GENERAL ASSEMBLY

Assembly is held Tuesday and Thursday mornings at 11:50 o'clock in the college auditorium. Attendance is required.

The exercises are brief, but effort is made to have them inspirational and helpful. College life is here interpreted and in turn is expressed through student participation. Visiting speakers are frequently present.

CHURCH SERVICES

There are three Protestant denominations in Dahlonega, the Baptist, the Methodist and the Presbyterian, two of which regularly maintain Sunday Schools and weekly services. Students are required to attend Sunday morning church services and are heartily welcomed by the local membership. Students also have the opportunity of participating in such organizations as the Wesley Foundation and the Baptist Training Union, whereas many regularly attend the Bible classes of the three church schools.

Upon request to the Commandant of Cadets or the Dean of

Women, students of Catholic or Jewish faith may be excused from church attendance.

CHRISTIAN ASSOCIATIONS

The Young Men's Christian Association is organized to promote a wholesome campus life, to stimulate ideals of honesty and right living and thinking at North Georgia College, and to develop the sense of personal religion among the college men.

The Young Women's Christian Association sponsors a similar work among the women of the college; it exerts a strong influence over the social as well as the religious life of the campus.

The two organizations, in close cooperation with the local pastors and the Bible classes for college students, each fall sponsor a week of special worship and prayer known as Religious Emphasis Week.

SOCIAL LIFE

Equally important as academic training is the attainment of that personal culture and bearing which prepares one to take his rightful place in an exacting social, business and professional world. Every effort, therefore, is made to promote a natural, wholesome social life. The fine traditions of the college are observed, while the student campus organizations make contributions through their various programs and social evenings.

All women students, whether residing in the dormitory or, by special permission, in private homes, are subject to the general social policies formulated by the Faculty Committee on Social Activities and approved by the faculty as a whole. The immediate administration of the social policies rests with the Dean of Women, the Commandant of Cadets and the Dean of the College.

A special social committee composed jointly of faculty members and students plans for frequent informal social gatherings.

SOCIAL CLUBS

The Officers' Club, Sergeants' Club, Corporals' Club, and two local fraternities, Rex and Sigma Theta, make fine contributions to the college life through their frequent social occasions.

ENTERTAINMENT COURSE

That the college community may be kept in touch with the best in music, art, and current thought, an Entertainment Course

is maintained without cost to students or faculty. The frequent musical, dramatic and lecture programs add a distinct atmosphere of culture to the social and recreational life.

BUILDINGS

PRICE MEMORIAL HALL stands on the foundations of the old Government Mint and was named in honor of William P. Price, founder of North Georgia College. It contains classrooms, faculty offices, Book Store, Students' Exchange and "Y" room for young men.

ACADEMIC HALL is a second academic building of the college. Besides classrooms it accommodates the laboratories for Chemistry, Physics, Biology and Home Economics, and offices of the President, Dean, Registrar, Director of Guidance, Treasurer and Business Manager.

COMPANY BARRACKS, a two-story brick dormitory, provides comfortable accommodations for two hundred cadets. It is equipped throughout with all modern conveniences.

BAND HOUSE, the oldest campus dormitory for men, is in excellent physical condition; it is heated by steam and has all conveniences. This is the residence hall for members of the military band.

BARNES HALL, named in appreciation of the continued services of Professor John C. Barnes, is a three-story residence hall for men; it accommodates one hundred cadets, while in the ground story are located the military class rooms and offices.

HEAD HOUSE and MOORE APARTMENT, rented by the college and under full college supervision, furnish additional dormitory quarters for college men. The appointments are plain but comfortable. Cadets residing in Head House or Moore Apartment take meals in the college mess hall.

SANFORD HALL, the dormitory for young women was dedicated in honor of Dr. S. V. Sanford, Chancellor of the University System of Georgia. This is a beautiful two-story, absolutely fire-proof building of steel, concrete and brick construction. It is equipped in the most modern manner and has venetian blinds and asphalt tile floors throughout. The spacious social room is the center of the college social life.

Young women students reside in Sanford Hall, but for the duration, or at least until further notice, only those men students who can be accommodated in Band House and Barnes Hall will be assigned to campus quarters. Other young men will be assigned to

Head House or Moore Apartment, which are now under college control, or to one of several approved boarding houses or private homes, which for years have admitted only college men. All houses are under college supervision and military inspection and while the appointments are plain they are adequate and acceptable. Students placed in these boarding houses or homes, that they may otherwise enjoy the advantages afforded by the college, are required to reside there throughout the college year. Transfer to the campus or from one house to another can not, for obvious reasons, be permitted.

Control of the barracks, and of all boarding houses which admit students, is vested in the President and faculty. The Commandant of Cadets is the executive officer for the enforcement of regulations.

Young women not living in their own homes or with near relatives are expected to reside in the dormitory, unless other arrangements are approved by the Dean of Women and the Dean of the College. In no case may young women reside in other than officially approved homes, and all plans for residence outside the dormitory must be submitted to the college officials before final arrangements are made. Irrespective of residence all are subject to the general college regulations.

STEWART LIBRARY, named in honor of Dr. Joseph Spencer Stewart, president of North Georgia College from 1897 to 1903, is a new building of fire-resistant construction, and contains a large reading room, stack and storage rooms, office and work room and a lounge and conference room for the faculty men.

The library contains 12,000 books, and the leading magazines are found on the reading tables.

The books and periodicals have been carefully selected, and from year to year there is an increased interest in the library for reference and general reading purposes. New books are regularly being added to meet the growing demands of the various departments.

The library is open to students, faculty and citizens alike, and trained librarians seek to make it of educational and cultural value to both the college and the community.

NEW AUDITORIUM is a beautiful two-story brick building. The first floor is given over to the spacious kitchen and dining room, whereas on the second floor is located the college auditorium. Here center many of the college activities—chapel, religious services, entertainments and concerts.

ALUMNI HALL is the gift of the alumni and other former students. It is the college gymnasium and contains the basketball court and the indoor rifle range. The building is an important social center of the college; here are held the dances, informal socials and other college functions.

THE INFIRMARY is a well designed and appointed brick building recently completed. It contains adequate ward and bedrooms, offices for physician and nurse, examination room and kitchenette.

CO-ED COTTAGE is a small frame building that is reserved for the informal and recreational use of women students.

FRESHMAN WEEK

The days, September 18, 19, 20 and 21, are known as "Freshman Week." All Freshmen are expected to report on Tuesday, September 18, on which day the dormitories open to them for lunch. Freshmen should come to the college on Tuesday and not earlier. The first appointment which all Freshmen must meet is in the College Auditorium at 8:00 P. M. Central War Time, Tuesday, September 18.

Sophomores, unless otherwise invited, will not report until Thursday, September 20.

Registration of all students is completed September 22 and class work begins Monday, September 24.

During Freshman Week, new students are introduced to the college atmosphere, the buildings and the library; they also become acquainted with the North Georgia ideals and purposes. During this period required physical examinations and placement tests are taken, and an especial effort is made to select for each one a program of studies suited to his needs and preparation. The faculty and selected upper classmen assist the Freshmen in making the best possible start in college life.

ARTICLES BROUGHT FROM HOME

Dormitory rooms are furnished with single beds, mattresses, tables, chairs, electric lights and, other necessary furniture, but each student must provide towels, a pillow, two pillow cases, four sheets, blankets, laundry bag, bath robe, and other personal articles. In some few private homes to which cadets are assigned

the beds are double; in such instances notice is given so that appropriate linen may be brought.

Should a cadet desire to ship packages, boxes or trunks in advance of his coming, they may be shipped prepaid by express or otherwise via Gainesville, Georgia, to P. M. Hutcherson, Commandant of Cadets, North Georgia College, Dahlonega, Georgia. Young women students may ship such packages to Miss Alice Donovan, Dean of Women, Sanford Hall, North Georgia College, Dahlonega, Georgia. Names of owners should be printed or written on trunks, bags, or other packages in such a way that they will not be effaced in shipment. It is, of course, satisfactory for the student to bring all such personal property at the time he or she comes to the college.

UPON ARRIVAL AT THE COLLEGE

Upon arrival in Dahlonega students should report,

- (1) For Room Assignment; Young men to Commandant Hutcherson in Band House; young women to the Dean of Women, Miss Alice Donovan, in Sanford Hall.
- (2) For the next meal: Dining Hall which is centrally located on the campus.
- (3) For the first appointment: To the Auditorium for the first appointment which all freshmen must meet, Tuesday, September 18, 8:00 P. M. Central War Time.
- (4) For a discussion of study program: To Dean J. C. Sirmons, Registrar W. D. Young or C. E. Stevenson, Director of Guidance.
- (5) For payment of bills: To the Treasurer's Office in the main academic building.
- (6) Books should not be bought until after the Dean or Classification Committee has assigned the schedule. Uniform or book deposits are left in the Treasurer's Office, and against these deposits will be issued coupon books for use in the Bookstore and check books for the Uniform Exchange.

COLLEGE EXPENSES

North Georgia College, as one of the units of the University System, furnishes two years of college training at surprisingly small expense. There is no charge for tuition, whereas academic, activity and service fees are quite nominal. Even under war conditions, the college mess hall furnishes balanced and nourishing meals to which the college farm, gardens and dairy make

contributions; the daily menu includes a pint of Grade A pasteurized milk for each student. Additional milk of like quality may be purchased from the College Exchange.

Personal expenses for both men and women may be kept as low as the individual students and parents wish; every condition favors economy.

PAYMENT OF BILLS

Fees and deposits are paid in advance at the beginning of each quarter, but board and room rent may be paid either by the quarter (three payments) or by a special seven-payment plan outlined below under the heading, Board and Room. This special plan of distributed payments, requiring minimum outlay at any time, enables many students to be in college who otherwise could not attend. Checks and money orders should be made payable to North Georgia College except for students rooming off the campus. In these cases, checks should be payable to the landlady except that the reservation deposit is sent through the college.

ACADEMIC-ACTIVITY FEE

The Academic-Activity Fee is \$67.00 for the college year; this is paid by the quarter on the following dates:

September 22	\$23.00
January 2	22.00
March 26	22.00

For out-of-state students, the fee is \$127.00. The fall quarter payment will be \$43.00; each of the other two will be \$42.00. A student will be considered as "out-of-state" unless he has been a citizen of the state for at least twelve months preceding the date of registration in the College. In determining the liability of a student to pay the non-resident fee, the college officials will follow the legal principle that the citizenship of a person under twenty-one years of age will follow the citizenship of the parent or guardian who is entitled to his custody and control.

The Academic-Activity Fee covers all laboratory and other general fees including the Service Fee of \$1.00 which is paid once during the year upon registration by all students. A Practice Fee of \$3.00 a quarter is paid by only those students who elect the special course in Typewriting.

Payment of the Academic-Activity Fee also entitles the student to a subscription to The Cadet Bugler and to admission to all lyceum entertainments, glee club concerts and all athletic events, except boxing.

All fees, board, room rent and other charges are subject to change at the end of any quarter.

HONOR STUDENT SCHOLARSHIP

The First Honor Graduate of any fully accredited high school in Georgia is entitled to an Honor Student Scholarship valued at \$60.00, which is the full amount of the academic fee. Such a student must be certified to the President of the College on a special blank furnished upon request to the High School Superintendent and returned by him directly to the President. Honor Scholarships must be used during the academic year immediately following high school graduation.

BOARD AND ROOM

The charge for board and room to young women residing in Sanford Hall and to cadets assigned to campus accommodations is \$243.00 for the college year of nine months. Cadets assigned to Head House or Moore Apartment, now operated by the college, take meals in the college mess hall and the full cost for board and room for the nine months is \$252.00.

Simmons House and Couch House are privately operated for accommodation of students only; cadets both room and eat in these houses. The charge for the nine months is \$252.00.

All reservations are made through the college office, and all payments must be in advance. Open accounts, by order of the Board of Regents, cannot be carried.

Following are the dates on which payments for board and room must be made. Students and parents are expected to take note of the amounts due on these dates and to pay promptly without further notice or request. The amounts indicated are based on the special seven-payment plan which is proving so convenient for many patrons.

For young women living in Sanford Hall or cadets assigned to campus dormitories the payment schedule is:

DATE	BOARD AND ROOM
*September 22	\$ 29.00
October 16	29.00
November 20	29.00
January 2	39.00
February 6	39.00
March 26	39.00
May 1	39.00
Total	<hr/> \$243.00

For cadets assigned to Head House, Moore Apartment, Simmons or Couch House the payment schedule is:

DATE	BOARD AND ROOM
*September 22	\$ 30.00
October 16	30.00
November 20	30.00
January 2	40.50
February 6	40.50
March 26	40.50
May 1	40.50
Total	<hr/> \$252.00

* Cadets who cannot be assigned to the above places will be located in approved private homes. In most instances the appointments are plain, but always they are acceptable. The average room rental is \$1.25 a week per student. Students thus assigned will take meals at Simmons or Couch House or at the college dining hall, depending upon the proximity and capacity of these eating places.

The charge for meals only in the college mess hall, Simmons or Couch House is:

DATE	MEALS ONLY
*September 22	\$ 25.00
October 16	25.00
November 20	25.00
January 2	34.00
February 6	34.00
March 26	34.00
May 1	34.00
Total	<hr/> \$211.00

* If a room reservation is desired, either on or off campus, a reservation deposit of \$20 must be made when application is filed. Rooms are reserved in the order in which applications and advance deposits are received. Since requests for rooms exceed accommodations, both old and new students are urged to forward applications as early as possible. Should attendance later become impossible, the entire deposit will be refunded upon request. A room reservation blank will be found at the back of this catalogue.

ENTERTAINMENT OF GUESTS

The college maintains no guest rooms but students may entertain friends and relatives in the dining hall by making previous arrangements with the dietitian. The charge is 50 cents for each meal.

PERSONAL DEPOSITS

While all bills are paid at the Treasurer's Office the staff is prepared to handle only a very few personal deposits. The young women may, therefore, leave deposits of personal funds with the Treasurer, but the young men will deposit such funds with the Commandant of Cadets.

COST OF BOOKS AND LAUNDRY

The estimated necessary cost of laundry, dry cleaning and pressing is \$25.00 to \$35.00 for the year, whereas approximately \$25.00 should generally be adequate for books. Cost of books, after the initial purchase, may be considerably reduced should the student wish to sell his used texts; these generally bring about two-thirds of the original price.

BREAKAGE DEPOSITS

While all laboratory fees have been abolished, certain breakage and damage deposits are required.

The following deposits are returnable at the end of the year if there is no damage to college property. Each student is responsible for the protection of his own room and its furnishings and also for all other items of college property such as library books and laboratory equipment. Breakage charge tickets must be promptly paid at the Treasurer's Office. All deposits are paid at time of registration.

Dormitory Deposit	\$3.50
*Military Deposit (boys only)	5.00

For students rooming at Simmons House the dormitory deposit is \$2.50; Couch House, \$5.00. These deposits are refundable subject to reduction because of property damage.

REFUNDS

In case of withdrawal during the first week of any quarter, the academic fee may be refunded in full. After the first week, one-half may be returned, but after the fourth week no refund may be granted. Refund on board and room may be made on the number of full weeks remaining in the quarter.

In case of excused absence, refund on board, not room, may be given on that part of the student's absence which is in excess of two weeks.

Refunds in excess of \$5.00 are sent directly to parents or applied as credits to the student's account.

MILITARY UNIFORM

The male students are organized as a Corps of Cadets, and each is required to provide himself with the regulation college military uniforms. The approximate cost of the uniforms is \$89.00, of which amount the United States Government pays \$9.00. The cost to the student for the full quota of uniforms is \$80.00. Uniforms are purchased after arrival at the college, and measurements are taken within five days after registration, at which time payment, if not already made, must be completed. Students having purchased the special summer uniform receive full credit for the amount paid.

* The refund of the Military Deposit is subject to the special residence regulation explained under "Military Uniform."

The Government allowance of \$9.00, toward the purchase of uniforms, is available for both first and second year men, but it is granted on the assumption that there will be nine months of continuous residence in college; should the student withdraw earlier, he must refund \$1.00 for each month his residence is shortened. During the war, this refund is not required of students who withdraw to enter the armed services.

That there may be no competition in dress and that parents and students may be freed from the heavy expense of a replenished civilian wardrobe, civilian clothes are not permitted. This includes sweaters, jackets and other types of civilian wraps. The uniforms actually effect an economy in clothing costs covering as they do every item of wardrobe expense except for underwear, white shirts, black shoes, black socks and handkerchiefs. With reasonable care, the uniforms are sufficient for the two years, as the Government allowance to second-year men should adequately replace all worn articles. On articles of uniform equipment there is frequently a resale value of approximately 35 % at the end of two years, in which cases the clothing costs are reduced to about \$25.00 for each year of college residence.

Since, under present conditions some students cannot feel certain about the time they may be permitted to remain in college, the Uniform Exchange will repurchase the blouse and dress cap, if originally new and in good condition, at 75 % of the cost, should the student find it necessary to withdraw during the first quarter; thereafter and until the end of the third quarter at 60 % of the cost. Other woolen equipment articles, if clearly marked for identification, may be left with the Exchange for resale and later report.

Through The Uniform Exchange good second-hand articles may frequently be purchased at reduced prices, but this opportunity is necessarily limited by supply and appropriate sizes. Used equipment must be approved by the Military authorities before purchase is made. While certain economies may be effected through The Exchange, the purchase of new uniforms is recommended. Students should come to the college prepared to meet, if necessary, this maximum expense.

The official uniforms for fall, winter and spring wear include: blouse, field jacket, two wool slacks, three khaki slacks, four khaki shirts, dress cap, cap cover, overseas cap, dress belt,

web belt, two military ties, two shoulder insignias, cap and collar ornaments and a pair of coveralls. Shoes should be purchased before coming to college. These should be black, high top, broad toe Army Munson last. Should it be impossible to secure this particular style, shoes of different design will be acceptable provided they are black.

First-year students find it convenient to deposit \$80.00 with the college at time of entrance for the purchase of uniform equipment. For second-year men, this deposit usually need not exceed \$15.00.

Any unused portion of the uniform deposit is refundable after the close of the first quarter. In the absence of instructions otherwise from the parents, amounts in excess of \$5.00 will be applied to following quarter accounts.

All freshman non-military men, except those who register in the Spring Quarter for the first time, are required to wear the service uniform as though they were members of the military unit.

While every effort has been made to hold costs of uniforms to a minimum, the present prices cannot be guaranteed.

GYMNASIUM SUITS

All men are required to wear gym uniforms for the physical training classes—shorts, T-shirt and rubber soled gym shoes. The shorts and T-shirts may be purchased at the Students Exchange and the approximate cost is \$2.50 per suit. Cadets are advised to bring gym shoes from home, but they may be purchased after arrival through the college.

For use in physical education each young woman must provide herself with the regulation college gymnasium suit which will cost approximately \$3.00, tennis slippers or shoes, and white socks. Suits will be ordered through the College Book Store after classes have been organized and measurements taken. Students are asked to furnish tennis shoes, if they can secure them; if not, shoes will be ordered through the Book Store at a price of approximately \$3.00. Students will furnish their own tennis rackets and balls. It would be well to bring extra gymnasium shorts, slacks and a bathing suit.

COLLEGE BOOK STORE

All text books and classroom supplies can be purchased at the College Book Store. Charge accounts may not be opened. Since a number of the courses are offered a second time during the year, used texts may frequently be sold to other students at approximately two-thirds the original cost.

STUDENTS EXCHANGE

The North Georgia Exchange, popularly called the "Students Exchange," located in the basement of Price Memorial Hall, is operated for the convenience of students and faculty. Here are sold soft drinks, sandwiches, other refreshments and school supplies.

The Exchange also accommodates the college post office where mail is deposited and distributed. When two students use the same post office box, the rental is seventy-five cents each for the year of three quarters. The key deposit is fifty cents. All students residing on the campus are expected to rent a college post office box and to have their mail addressed accordingly. The correct address will be, the student's name, N. G. C., Box -----, Dahlonega, Ga.

LOAN FUNDS

CHARLES McDONALD BROWN FUND

From the Charles McDonald Brown Scholarship Fund the college receives \$1,800 annually. This is to aid worthy young men who are unable to pay their way through college. The applicant must be at least eighteen years of age, in good health, of proven intellectual ability, and must reside in one of the following counties: Rabun, Habersham, Union, Towns, Fannin, Dawson, Murray, White, Lumpkin, Gilmer, Pickens, Cherokee, Forsyth, Stephens, Banks, Hall, Madison and Hart in Georgia, and Oconee, Anderson and Pickens in South Carolina.

It is the purpose of the bequest to aid one young man from each of these counties, but the grant may not exceed \$90.00 for the year. All applications for a Brown Fund loan should be sent to the chairman of the Committee, Mr. John C. Barnes, Dahlonega, Ga., on or before August 1.

MOORE LOAN FUND

This fund was donated by Mr. John H. Moore of Dahlonega and formerly a trustee of the college. The purpose of the fund

is to provide a limited number of students with that portion of their expenses which they are unable to furnish in cash. Loan notes bear a low interest rate but must be endorsed by two other responsible persons. Applications for aid from the Moore Fund should be made to the President of the college.

ADMISSION OF STUDENTS

Students who desire to reserve a room should fill in the application blank to be found at the back of this catalogue, and mail it to North Georgia College, Dahlonega, Georgia. Upon receipt of this Application for Admission, and of the \$20.00 advance deposit, quarters in the college dormitories or elsewhere will be reserved. This deposit constitutes part payment of the regular charges for board and room rent; it will be refunded upon request.

Each entering student must be able to furnish the college, through his principal or superintendent, a transcript of his high school record. Blanks for this purpose may be secured from the office of Dean or Registrar, but since the transcript must be sent directly to the college it is customary for the Registrar himself to forward the blank to the high school authority after the student's application and reservation deposit have been received.

ENTRANCE UNITS¹⁸

The entrance requirement is grade ¹¹ from an accredited four-year high school with not less than ¹¹ units acceptable for college entrance. These units must be distributed as follows:

English	3
Mathematics	2
Science	1
Social Studies	2
Elective	7

Of the two required units in Mathematics, one must be in Algebra and it is recommended that the other be in Plane Geometry.

Any student who shows that his high school preparation in English Composition is inadequate may be required to take the non-credit course, English A.

SPECIAL STUDENTS

Applicants, twenty years of age, or over, who are not high school graduates, may be admitted as Special Students provided they satisfy the Committee on Admission of their ability to

profit by work of college grade. Entrance requirements must be fully met before special students may become candidates for the diploma.

PLACEMENT TESTS

During Freshman Week, all freshmen are required to take general placement tests in English, Reading, Science and Mathematics. These tests are for the information of the administration in its counseling service and for placement in class sections. Any student without satisfactory excuse for not having taken any test will be charged \$1.00 for each make-up.

GUIDANCE SERVICE

The college recognizes the abrupt break between home life and high school conditions on the one hand and dormitory life and college work on the other, and tries to provide as favorable transition conditions as possible. Every student is given an opportunity to avail himself of the services of the Guidance Department. These services include the use of standardized tests to determine the courses the student is capable of carrying, the kind of course that fits in with his interests, and the amount of academic load he can successfully carry.

The academic progress of new students entering the College is followed carefully. If the student is not making satisfactory progress, he is interviewed and every attempt is made to discover the particular difficulty involved.

CORRESPONDENCE COURSES

North Georgia College offers no Correspondence or Home Study courses. Those who cannot enroll for residence work at the college should communicate with Dr. J. C. Wardlaw, Director, Division of General Extension, University System of Georgia, 223 Walton Street, N. W., Atlanta 3, Georgia.

ACADEMIC REGULATIONS

CREDITS

Credits are expressed in terms of courses. In general, a "course" is equivalent to six recitations a week for one quarter of eleven weeks, or to three and one-third semester hours. Laboratory science courses carry a minimum of four semester hours of credit.

For each hour of recitation, two of preparation are expected.

GRADING SYSTEM

The classroom and laboratory work of all students is graded by letters which may be interpreted as follows:

A+	(95-100)	Superior
A	(90- 94)	Excellent
B+	(85- 89)	Very good
B	(80- 84)	Good
C+	(75- 79)	Above average
C	(70- 74)	Average
C—	(65- 69)	Passing
D	(60- 64)	Barely passing
E	(50- 59)	Conditional failure. May

be raised to D during the following quarter by a second examination, additional work, higher grades in a continuation course or other methods satisfactory to the instructor. A condition not removed within the stipulated time becomes F.

F (Below 50) Failure. No credit unless course is repeated in class.

I (Incomplete). I indicates the withholding of a grade because of prolonged illness, or the consent of the Registrar. I must be removed within six weeks, otherwise it automatically becomes E.

A course repeated is not considered a "new" course.

QUALITY POINTS

For graduation, at least seventy-two Quality Points, or an average of "C" must be earned in eighteen courses other than Military Science or Physical Education. The ratio of Quality Points earned to academic courses taken cannot be less than four. There must not be more than twenty per cent D's of the total courses taken. (For example, four D's for eighteen courses.)

Quality Points are awarded on the basis of passing grades as follows: "A+" for any full course, nine points; "A" eight points; "B+," seven points; "B", six points; "C+," five points; "C", four points; C—" three points; "D", no Quality Points; "F", repeated is no quality points; but if another course is taken to make up the "F", then it is equal to minus four quality points. A grade of "D" represents work scarcely above a failure and does not constitute acceptable credit. Indeed, grades below "C" actually delay or prevent graduation.

COLLEGE HONOR

Particularly in a military college does a sense of self-respect, dependability and high honor prevail. Hence at North Georgia any degree of dishonesty in academic or military work, or the giving or receiving of unauthorized help in any quiz, test or examination is regarded as one of the most serious offenses that can be committed against the honor of the college and the student group.

CLASS ATTENDANCE

1. Regular class attendance is a student obligation. Absence from class or laboratory lowers grades and makes it more difficult to secure a passing average. In case of unsatisfactory scholarship, for any cause, the instructor is at liberty to require conferences, expect additional preparation or make further assignments as may seem necessary for the student's final success.

2. There are no excused absences or cuts from class or chapel, except those necessitated by trips of athletic teams, the band, the glee club, or debating clubs; illness certified by the physician, Commandant or Dean of Women immediately upon the student's return to college; death or critical illness in the student's family; or permission, secured in advance from the President or his representative. In every case, the student is responsible to his instructors for the satisfactory make-up of all work missed.

3. Unexcused absence may at any time cause the student to be placed on probation or asked to withdraw from college. Should reinstatement seem permissible, a special registration fee of \$5.00 will be charged.

4. Courses may not be "dropped." All schedule changes must be approved in advance by the Dean; the student will be held responsible for absences due to irregular change of schedule.

5. Absences are reported daily to the Registrar, who notifies the Dean, the Commandant and the Dean of Women. Each cadet is responsible to the Commandant for all absences, but in the application of the foregoing academic regulations governing absences he is responsible also to the Dean and Registrar.

Absences of the young women are excused only by the Dean of Women or the Dean of the College.

WEEK-END VISITS

The college is regularly in session on Saturdays until 1 P. M., Eastern Standard Time, except two in each quarter. On these

days students may be given permission to visit off-campus provided the previous preliminary or mid-term report does not indicate poor and unsatisfactory work. Off-campus privileges are earned through satisfactory and superior work.

Experience has shown that frequent visits home or elsewhere are so distracting that student success and promotion are endangered. Parents are, therefore, requested not only to discourage absence from college except on the "free Saturdays," but positively to insist upon regular attendance and prompt return to the college when visiting permission is granted.

SPECIAL FEES

Former students who enter after the Fall quarter registration days pay a fee of \$1.00 for each day late until a maximum of \$5.00 is reached, with no exception for any reason, unless the student has been unable, on account of illness, to reach the college at registration periods; such cases will be excused on doctor's certificate only.

The College Calendar is definite as to all opening and closing dates and date for final examinations; permission for early departure or late return cannot be granted.

A student desiring to continue his college work after being absent from any class, laboratory or other exercise on the day immediately preceding or immediately following Thanksgiving recess, Christmas recess, Spring recess, any college holiday, or "free Saturdays," shall pay a fee of \$3.00 for each day on which the absence occurred, and a fee of \$2.00 for each additional day. Only illness of the student, certified by the attending physician, constitutes an acceptable excuse. The student may not re-enter classes until this special fee is paid. Indeed, early departure or late return constitutes "absence without leave" and it is often questionable whether such a student should be readmitted.

Students failing to report for announced tests and examinations will be required to make up the work after paying a special fee of \$2.00. Final examinations may not be written until the required Sophomore Comprehensives have been taken.

STUDENT WORK LOAD

Three courses, other than Military or Physical Education, constitute the maximum schedule unless an average of B was maintained during the preceding quarter. In no case may more

than four academic courses be carried.

Second-year students with a general minimum average of C and a similar average for the fifth term may be permitted four courses during the sixth term, provided they definitely declare a desire to qualify for the College Diploma, and the fourth subject is immediately dropped should reports to the Dean indicate unsatisfactory work.

CHANGE OF CLASSIFICATION

Individual study programs are changed only by written permission from the Dean. Courses are not "dropped."

Unless for very exceptional reasons, all changes in study programs must be made during the first ten days of the quarter.

Withdrawal from a course after the first four weeks results in a grade of "F" being entered on the permanent record.

REPORTS

In general, grades below "C" represent work below average, poor, deficient and unsatisfactory. Every two weeks, all students are notified as to their class standing, and reports are sent to parents on students whose progress is unsatisfactory. Such deficiency reports should be regarded as friendly and timely warnings. At each mid-term, reports on tentative, not final, grades are sent to all students and parents.

At the close of each quarter final reports are mailed to parents or guardians, provided bills have been paid and all library obligations met.

REQUIREMENTS FOR RESIDENCE

1. A student who does not earn credit in at least one course during any quarter shall not be eligible to register for the succeeding quarter.

2. Any student who fails to earn credit in at least two courses during the quarter shall be placed on probation for the succeeding quarter. This probation shall continue until the student has passed for one quarter a normal load of three courses.

3. A student while on academic probation must earn credit in at least two courses. One of these courses must carry a minimum grade of C.

4. A student who has earned in any college year less than 50 per cent of the quality points necessary for an average C in a normal load of work, and who has been registered for three quarters in that year, shall be ineligible to register for the suc-

ceeding quarter. In case a student's work has shown decided improvement in his last quarter, the application of the rule may be discretionary with the administration of the college.

5. Students dismissed for defective scholarship may again register after an absence of one academic quarter.

6. The courses referred to above are exclusive of the usual required courses in Physical Education or Military Science.

7. Students who fail to meet the regulations as above set forth because of illness or because of properly permitted less than a normal load of work, may receive such special consideration as their cases merit.

8. While the summer quarter is to be considered as a regular quarter by those institutions who maintain a summer quarter, students are not to be excluded from this quarter under the action of the above rules, but are to be allowed to make up deficiencies in the summer quarter of the institution concerned or other approved Summer Schools. However, credit may not be earned in more than two courses in any six weeks' term. Students excluded under the action of the rules for poor work done during the spring quarter are to be excluded during the fall quarter if they do not take advantage of the opportunity to make up their deficiencies during the summer quarter.

9. The above rules constitute the minimum scholastic conditions under which students can remain in the college. It is understood, however, that a student may be dismissed for deficiencies in scholarship at any time, even though he is not excluded under the above rules.

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ELIGIBILITY

No student may represent the college in athletics, debate, glee club, or other intercollegiate or extra-curricular activity who makes below "D" in any academic subject during the preceding quarter. One grade below "D" may be excused, however, if the remaining grades average "C" or above.

A student on probation shall not be allowed to take part in extra-curricular activities.

No scholarship or other consideration is given to athletes that is not available to other students. The very limited work or other self-help opportunities are open to all students alike, contingent upon student ability and need for student help.

HONORS AND AWARDS

HONORS LIST.

An average of B, with no grade below C, entitles the student to a place on the Honors List, provided at least three academic courses are being carried. The Honors List is published each quarter.

Freshmen who earn at least sixty-two Quality Points in nine academic subjects receive special recognition on Commencement Day.

CLARK MATHEMATICS MEDAL.

This medal was donated to the college about fifty years ago by the late Hon. Harlow Clark. It is annually awarded to the member of the Sophomore Class who, during his Freshman and Sophomore years, establishes the highest scholastic average in not less than three courses in Mathematics.

PUBLIC SPEAKING CASH PRIZE.

A cash prize is annually donated by a friend of the College; this is awarded at Commencement for excellence in public speech.

THE "Y" CUP.

The Memorial Committee of the North Georgia College Y.M.C.A. annually awards its Memorial trophy to the student whose campus influence has been outstanding. The basis of the award is high scholastic average, interest in literary activities, general campus influence and quality of religious leadership, within both the college and the community.

SCHOLARSHIP HONOR BARS

As a recognition of substantial scholarship, Scholastic Honor Bars are awarded each quarter on the following conditions:

- (1) Red Bar for one quarter on the Honors or Dean's List; White Bar for two quarters; Blue Bar for three quarters; Blue-White-Blue Bar for four quarters; Gold Bar for five quarters.
- (2) Honor Bars will be awarded irrespective of the sequence of quarters in which they are earned.
- (3) The Bars will be presented by the President of the college, or his representative, with appropriate military ceremony.

HONORS DAY

In recognition of those students who have made an average of B with no grade lower than C for the two preceding quarters, Honors Day will be observed during the spring quarter. In honor of this group some distinguished speaker will be invited to

deliver an address, and the names of the students will be printed on the special Honors Day Program.

GRADUATION REQUIREMENTS

The requirement for graduation is the satisfactory completion of one of the outlined two-year programs. While the minimum requirement in any program is eighteen academic courses besides two in military science (men) or physical education (women), some programs require one or two additional courses. Ten courses, at least, must be completed in residence.

Should physical disability make it impossible for a student to offer the required military or physical education, two academic courses may be substituted.

A minimum average grade of "C" must be earned in the academic courses, and the ratio of Quality Points to academic courses taken cannot be less than four. A minimum average of C must be maintained during the last three quarters regardless of the number of Quality Points previously earned.

No student has fulfilled the requirements for graduation until the Sophomore Comprehensive Examinations and all other announced general or special tests and examinations have been satisfactorily completed. A student may not be declared a graduate of the college until all requirements for graduation have been met and the diploma awarded. The diploma fee is \$4.00.

GRADUATION WITH HONORS

Students who have earned from one hundred twenty to one hundred forty Quality Points on eighteen academic courses will be graduated with Honors. Those who have earned one hundred forty-two or more Quality Points will be graduated with High Honors.

FRESHMAN-SOPHOMORE CURRICULA

The junior college curricula must serve both the student who expects to attend senior college for either a general or a specific professional course leading to a degree, and also the student who expects to attend college for only two years. To meet this dual purpose of the junior college, two types of suggested study programs are outlined on following pages. Those leading to senior college work and a degree are designated "A. B. Degree," "B.S. in Commerce Degree," and similarly. Others which are preprofessional or terminal in nature, designed to meet special needs, are outlined in terms of these needs without

reference to any degree. All courses, however, are of "college" quality. Upon the satisfactory completion of any of the various two-year programs the junior college diploma or certificate is awarded.

The basic courses required of students enrolled in the usual "degree" programs are Military (men) or Physical Education (women) and the following courses: English 101, 102, 201, 202; Social Science 101, 102, 204; Human Biology 101, 102; Physics 20 and Chemistry 220, (women); Mathematics 101 (women); Physics 21, and Mathematics 105 and Mathematics 111 or Mathematics 111 and Mathematics 224 (men). Any permissible exception to this prescribed schedule is indicated in the outline of other course requirements. Besides these basic courses the student must pursue a program which includes the additional requirements for whatever degree he plans to register later. Students who make a sufficiently high score in the mathematics-science freshman placement examinations to justify the assumption that they have essentially mastered the work in survey biology or mathematics will be exempt from the particular course as an absolute requirement. Freshmen who are found by the University System placement test to be deficient in English will enroll for non-credit Remedial English for one quarter.

SELECTION OF STUDY PROGRAMS

To enable the Dean and faculty advisers to aid the student in choosing a course of studies suitable to his specific needs, each student is required at the time of registration to designate one of the courses of study listed below. Much thought should be given this before the student arrives at college, but the final choice may be made with the assistance of faculty advisers before the time of registration.

Most of the degree courses are sufficiently similar that the student may make a change in his course of study at a later time by making up the required courses in his new choice of study which he has missed. In some instances additional residence work will be necessary to remove such deficiencies.

Students who plan to attend the United States Military Academy, the United States Naval Academy, the United States Coast Guard or to study aviation, should make their programs of study in consultation with the military officers and the registration committee.

The student who elects the terminal courses will receive upon completion of the requirements the diploma of North Georgia College, but he cannot expect either to enter senior college as a full junior carrying the normal third-year course of study or to finish his senior college work in the normal amount of time.

A student who has failed any required course must register for it until the deficiency is removed. Unsatisfied required courses take precedence over elective courses.

The needs of the Armed Services call for thorough preparation of all men in mathematics and physics. Therefore, a minimum of two courses in mathematics and one in physics is now required of all men during the freshman year. Additional courses are strongly recommended.

COURSES OF STUDY

FRESHMAN AND SOPHOMORE YEARS

A.B. DEGREE

MEN

Social Science	3
Mathematics	2
Science	3
English	4
Language	2 to 5
Military Science	2
General Electives	4 to 1
<hr/>	
	20

WOMEN

Social Science	3
Mathematics	1
Science	4
English	4
Language	2 to 5
General Electives	4 to 1
Physical Education	2
<hr/>	
	20

Students offering no entrance units in language will take either French 101-102-211-212 or Spanish 101-102-211-212 or a total of five courses in the two languages.

Students offering two or more units in language will take either French 101-102-211 or French 211-212 or Spanish 101-102-211 or Spanish 211-212. High school credits must not be duplicated.

A.B. IN JOURNALISM DEGREE

MEN

Social Science	3
Mathematics	2
Science	3
English	4
French or Spanish	4 to 2
Military Science	2
General Electives	2 to 4
<hr/>	
	20

WOMEN

Social Science	3
Mathematics	1
Science	4
English	4
French or Spanish	4 to 2
Physical Education	2
General Electives	2 to 4
<hr/>	
	20

Students offering no entrance units in languages will take either French 101-102-211-212 or Spanish 101-102-211-212 or French 101-102 and Spanish 101-102.

Students offering two or more units in language will take either French 101-102 or French 211-212 or Spanish 101-102 or Spanish 211-212. High school credits must not be duplicated.

B.S. IN COMMERCE DEGREE

MEN		WOMEN	
Social Science	3	Social Science	3
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
French or Spanish	2 to 3	French or Spanish.....	2 to 3
Military Science	2	Physical Education	2
Commerce	5 to 4	Commerce	5 to 4
	—		—
	21		21

B.S. in Commerce students will take either French 101-102, or French 211-212 or Spanish 101-102, or Spanish 211-212. Those offering no high school entrance units in foreign language will be required to take three courses through the 101-102-211 sequence.

Commerce courses must be 265, 266, 206-207 and 106.

ONE-YEAR SECRETARIAL COURSE

English	2	Mathematics	1
Business English	1	Military or Physical	
Shorthand-Typing	3	Education	1
Commerce 254 or 265.....	1		—
Commerce 205	1		10

The theory of shorthand, dictation and transcription will be taken up during successive quarters. Office practice will constitute a part of the typewriting requirement during the third quarter.

TWO-YEAR SECRETARIAL COURSE

English 101, 102, 201.....	3	Commerce 116 (Bus. Eng.).....	1
Mathematics	1	Secretarial Accounting	1
Science	3	Shorthand and Typewriting....	3
Social Science 101, 102 and		Secretarial Practice	2/3
103 or Commerce 163.....	3	Office Machines	1/3
Commerce 265	1	Physical Education or	
Mathematics of Finance and		Military	2
Statistics	1		—
			20

B.S. DEGREE

MEN		WOMEN	
Social Science	3	Social Science	3
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
French	4-2	French	4-2
Military Science	2	Physical Education	2
Electives (at least two courses from the phys- ical and biological sci- ences)	2-4	Electives (at least two courses from the phys- ical and biological sci- ences)	2-4
	<hr/> 20		<hr/> 20

Students offering no entrance units in language will take French 101-102, 211, 212. Those offering entrance units in languages other than French will take French 101-102-211.

Students offering entrance units in French will take French 211-212.
Spanish may be substituted in special cases for language requirement.

PRE-MEDICAL AND PRE-TECHNICIAN COURSE

SIX-QUARTER COURSE		SEVEN-QUARTER COURSE	
Social Science 101-102.....	2	Social Science 101-102.....	2
English 101-102	2	English 101-102, 210.....	3
French 101-102 or 211-212.....	2	French 101-102 or 211-212.....	2
Chemistry 221-222	2	Chemistry 221-222-225	3
Physics 21	1	Physics 21	1
Physics 223-24-25	2	Physics 223-24-25	2
Chemistry 228-229	2	Chemistry 228-229	2
Chemistry 225	1	Zoology 221-222-223	3
Zoology 221-222-223	3	Mathematics 105-111	2
Mathematics 111	1	Psychology 101	1
Military Science or Physical Education	2	Military Science or Physical Education	2
	<hr/> 20		<hr/> 23

The above six-quarter pre-medical or pre-technician course covers present minimum requirements for the adequately prepared student. The seven-quarter course likewise covers the requirements but should be chosen by the student whose high school preparation has been less thorough.

PRE-NURSING COURSE

One-Year Course		Second-Year Course	
		(In a two-year program)	
Chemistry 221-222	2	Chemistry 225	1
Zoology 221-222 or Human		Zoology 223	1
Biology 101-102	2	English 201-202	2
English 101-102	2	Psychology 101	1
Social Science 101-102.....	2	Mathematics 105	1
Technician	1	French 101-102 or French	
Physical Education	1	211-212 or Physics 21 and	
	—	Health Education	2
	10	Social Science 103.....	1
		Physical Education	1
			—
			10

MEDICAL SECRETARY - LABORATORY TECHNICIAN

English 101, 102 and		Assistant Technician	1
201 or 210.....	3	Commerce 205	1
Social Science 101, 102,		Commerce 111ab and 112ab	2
103	3	Commerce 111c and 112c...	1
Mathematics	1	Physical Education or	
Human Biology 102.....	1	Military Science	2
Chemistry 221, 222, 228.....	3		—
Zoology 221, 222.....	2		20

B.S. IN EDUCATION DEGREE

MEN		WOMEN	
Social Science	4	Social Science	4
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
Music	1	Music	1
Education	3	Education	3
Military	2	Physical Education	2
Psychology 101 or approved		Psychology 101 or approved	
elective	1	elective	1
	—		—
	20		20

Two courses of French or Spanish are strongly recommended, especially for those who offer no high school units in language.

B. S. IN HOME ECONOMICS DEGREE

FRESHMAN YEAR		SOPHOMORE YEAR	
Social Science 101-102.....	2	Social Science 204.....	1
English 101-102.....	2	English 201-202	2
Human Biology 101-102.....	2	Chemistry 221-222	2
Physics 20	1	Psychology 101	1
Home Economics 101-220-230	3	Home Economics 205-222.....	2
Physical Education	1	General Elective	1
—	—	Physical Education	1
	11		—
			10

Recommended elective: Home Economics 255 or 243.

B.S. IN AGRICULTURE DEGREE

(ONE YEAR ONLY)

English 101-102-201	3	Physics 21	1
Social Science 101-102	2	Mathematics 111	1
Chemistry 221-222	2	Military Science	1
Social Science 103	1	—	—
			11

B.S. IN FORESTRY DEGREE

(ONE YEAR ONLY)

English 101-102	2	Physics 21	1
Social Science 103	1	Commerce 265	1
Chemistry 221-222	2	Military Science	1
Mathematics 111-224	2	—	—
			10

ENGINEERING COURSE

(ONE YEAR ONLY)

English 101-102	2	French, Spanish, or Social	
Chemistry 223 a-b-c	3	Science 101-102	2
Engineering Drawing 9-10.....	2	Military Science	1
Engineering	—	—	—
Mathematics 17-18	3		13

RADIO TECHNICIAN COURSE

FRESHMAN YEAR		SOPHOMORE YEAR	
Social Science 101-102.....	2	Social Science 204.....	1
English 101-102	2	English 201-202	2
Mathematics 105, 111, 224.....	3	Human Biology 101-102.....	2
Physics 21 or 223.....	1	Physics 201, 202, 203, 225.....	4
Physics 224	1	Military	1
Military	1		—
	—		10
	10		

Students should consult the radio instructor before registering for the above radio technician course.

PRE-PHARMACY COURSE

(ONE YEAR ONLY)

English 101-102	2	Chemistry 221-222-223	3
Social Science 101-102.....	2	Military Science	1
Human Biology 101-102	2		—
Mathematics	1		11
Alternate course: Physics 21.			

B.S. IN PHYSICAL EDUCATION

FRESHMAN YEAR		SOPHOMORE YEAR	
English 101-102	2	Humanities	1
Social Science 101-102.....	2	Public Speaking 101.....	1
Human Biology 101-102.....	2	Social Science 204.....	1
Chemistry 221-222 or		Health Education	1
Zoology 221-222	2	Methods in Physical Education	1
History and Principles of		School and Community	
Physical Education	1	Recreation	1
Military Science or		Education 104	1
Physical Education	1	Education 105	1
	—	Mathematics	1
	10	First Aid	1½
		Military Science or	
		Physical Education	1
			—
			10½

PRE-DENTAL COURSE

FRESHMAN YEAR		SOPHOMORE YEAR	
Social Science 101-102.....	2	Social Science 204	1
English 101-102	2	English 201-202	2
Zoology 221-222 or		Zoology 221-222 or	
Chemistry 221-222	2	Chemistry 221-222	2
Mathematics	1	Physics 223-24-25	2
Psychology 101	1	Organic Chemistry	1
Physics 21	1	Elective	1
Military Science or		Military Science or	
Physical Education	1	Physical Education	1
<hr/>		<hr/>	
10		10	

PRE-LAW COURSE

MEN		WOMEN	
Social Science	3	Social Science	3
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
French or Spanish.....	4 to 2	French or Spanish.....	4 to 2
Military Science	2	Physical Education	2
Electives	2 to 4	Electives	2 to 4
<hr/>		<hr/>	
20		20	

Students planning to secure the B.S. degree should choose their electives in Chemistry, Physics, Botany, and Zoology, and must take French 211-212 or French 101-102-211-212.

Students planning to secure the A.B. degree must take four courses in language if they offer no high school units; courses 101-102-211 or courses 211-212 if they offer units in language.

Students planning to take the B.S. in Commerce degree will take two courses in either French or Spanish if they offer two or more high school language units, or three courses if they offer no language units.

TERMINAL COURSE FOR TEACHERS

MEN		WOMEN	
Social Science	3	Social Science	3
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
Music	1	Music	1
Education	3	Education	3
Military	2	Physical Education	2
Electives	2	Electives	2
	—		—
	20		20

GENERAL TERMINAL COURSE

MEN		WOMEN	
Social Science	3	Social Science	3
Mathematics	2	Mathematics	1
Science	3	Science	4
English	4	English	4
Military	2	Physical Education	2
Electives	6	Electives	6
	—		—
	20		20

The student who elects either of the two terminal courses will receive the junior college diploma and may enter senior college, but will not be permitted to take the regular third year courses of study until the deficiency in courses required for his chosen degree has been made up. In many cases the removal of these deficiencies may require more than the usual amount of time to complete the requirements for graduation from the senior college.

DESCRIPTION OF COURSES

DEPARTMENT OF BIOLOGY

101-102. HUMAN BIOLOGY. Double course.

Biology 101, Fall, Winter and Spring Quarters; Biology 102, Fall, Winter and Spring Quarters. Six hours per week. Lectures demonstrations, conferences.

The aim of this course is to give the student some acquaintance with the vital phenomena in general and their application to the human organism. The first half will deal particularly with the problems of the individual. Its subject matter will include an introduction to the fundamental facts of biology, human anatomy, and physiology, and the maintenance of health in the individual. The second half will deal with problems of the racial life of man. In this phase of the course will be included studies of public health problems, reproduction, genetics and eugenics, and racial development.

221-22. GENERAL ZOOLOGY. Double course.

General Zoology 221, Fall Quarter; Zoology 222, Fall and Winter Quarters. Lectures, recitation, laboratory, conferences. Four lecture and five laboratory hours.

An introductory course in which the fundamental principles and problems of biology, and a survey of animal types are included. A study of the vital processes in lower forms is made as a basis for better understanding of similar processes in the higher forms. Laboratory embraces a special study of representative types.

223. VERTEBRATE ZOOLOGY. Single course.

Spring Quarter. Three lecture and six laboratory hours per week.

This course is designed to give the student a general knowledge of the classes of the Phylum Vertebrata (Chordata). A detailed dissection and study will be made of the shark and cat. Zoology 221-22 are prerequisite.

226. ASSISTANT TECHNICIAN COURSE. Single course.

Winter or Spring Quarter. Six recitations and two three-hour laboratory periods per week. Primarily for sophomores; however, freshmen with a "B" average and having had chemistry and zoology may be admitted. Prerequisites: chemistry, biology or zoology including microscopic work.

This course includes a working knowledge of the following; medical bacteriology, medical biology, parasitology, blood counts

and blood typing, sanitary surveys, preparation and examination of temporary and permanent tissue mounts, and uranalysis.

221-22. BOTANY.

Double course.

Fall and Winter Quarters. Four hours of lecture and five of laboratory per week.

A survey of the plant kingdom with emphasis upon the economic plants. Botany 221 deals primarily with the structure and physiology of seed bearing plants. Botany 222, a continuation of Botany 221, places emphasis on development, reproduction and relationships.

DEPARTMENT OF COMMERCE

254. INTRODUCTION TO BUSINESS.

Single course.

Fall Quarter. Six recitations per week.

It is the purpose of this course to give an introductory view of the tasks falling to the business executive and the methods he uses in accomplishing these tasks. Location of plant, administration of personnel, market problems, finance, production, the forms of business unit, and the basic features of administration are among the subjects discussed. Business problems and cases are given to the student for discussion and solution.

265. PRINCIPLES OF ECONOMICS.

Single course.

Winter Quarter. Six recitations per week.

A study of those social phenomena that are due to the wealth-getting and wealth-using activities of man. Production and consumption; value and exchange; distribution of income; problems of industry, labor, and government control; public finance. The above subjects constitute the divisions of the field that are studied, the object being to develop principles as a guide for human action.

266. PRINCIPLES OF ECONOMICS.

Single course.

Spring Quarter. Six recitations per week.

A continuation of Commerce 265 with more detailed study and research. Required of all regular Commerce students.

262. BUSINESS LAW.

Single course.

Six recitations per week.

In this course the subject of law is treated in an essentially practical manner. The course covers contracts, agency, sales, and negotiable instruments. Reference in every subject is made to the Georgia law. Principles are dwelt upon to some extent and the student is referred to decided cases to find the nature of the reasoning which brought forth the principles in question.

Not offered in 1945-46.

264. BUSINESS LAW. Single course.

Prerequisite: Commerce 262. Six recitations per week.

A continuation of Commerce 262. The course covers bailment, common carriers, business units, and bankruptcy.

Not offered in 1945-46.

270. MONEY AND BANKING.

Prerequisite: three courses in Commerce. Six recitations per week.

The course deals with money standards, money and prices, the nature and functions of credit, banking functions, and types of banking institutions.

Not offered in 1945-46.

205. SECRETARIAL ACCOUNTING. Single course.

Fall Quarter. Six recitations per week.

Open to students who have completed Commerce 106. Planned to give the student an understanding of the fundamental principles of accounting as applied to the general business office. Theory of debits and credits, the trial balance, preparation of various business forms and simple statements, opening, adjusting and closing entries, and procedures involved in handling petty cash and bank accounts.

206-07. INTRODUCTORY ACCOUNTING. Double course.

Accounting 206, Winter Quarter; Accounting 207, Fall and Spring Quarters. Three lecture periods and two laboratory periods per week.

A study of the fundamental principles of accounting, both theoretically and practically. It is intended to give the student a working knowledge of the types of business organization, proper record keeping, negotiable instruments, preparation and interpretation of statements, and other fundamentals. The purpose of the course is to prepare the student to continue the study in Advanced Accounting, or to be of practical benefit to those who terminate their college work at the end of two years.

106. MATHEMATICS OF FINANCE AND STATISTICS.

Single course.

Winter Quarter. Six recitations per week.

Open to freshman students. An introduction to business statistics and a basic course in the mathematics of business with emphasis on statistical analyses and reports, interest and discount computations, annuities, amortization and sinking funds and mathematics of depreciation.

111a, b. BEGINNING SHORTHAND.

Shorthand 111a, Fall and Spring Quarters; 111b, Fall and Winter. Six periods per week.

This course is open to students who have had no previous instruction in shorthand, and to those who have had previous instruction but fail to make a satisfactory grade on a comprehensive examination based on the first year of shorthand.

This two-quarter course, together with Beginning Typing, 112a, b, carries double course credit.

111c. ADVANCED SHORTHAND.

Winter and Spring Quarters. Six periods per week.

Open to students who have completed Commerce 111a, b, and to those who have had previous instruction in shorthand and have made a satisfactory grade on a comprehensive examination based on the first year of shorthand.

This course, together with Advanced Typewriting, 112c, carries course credit.

112a, b. BEGINNING TYPEWRITING.

Typewriting 112a, Fall and Spring Quarters; 112b, Fall and Winter. Six periods per week.

Open to students who have had no previous training in typewriting, and to students who have had previous training in typewriting but fail to make satisfactory grade on a comprehensive examination based on the first year of typewriting.

This two-quarter course, together with Beginning Shorthand, 111a, b, carries double course credit.

112c. ADVANCED TYPEWRITING.

Winter and Spring Quarters. Six periods per week.

Open to students who have completed Commerce 112a, b, and to those who have had previous training in typewriting and have made a satisfactory grade on a comprehensive examination based on the first year of typewriting.

This course, together with Advanced Shorthand, 111c, carries course credit.

114. OFFICE MACHINES.

One-third course.

Spring Quarter. Two recitations per week.

Open to students who have had Commerce 111c and 112c, and should be taken in conjunction with Commerce 117. Instruction in the use of the most commonly used office machines for the purpose

of developing general office proficiency. Particular attention will be given to the mimeoscope, transcribing machine, calculating machine.

117. **ADVANCED SECRETARIAL PRACTICE.** Two-thirds course.
Spring Quarter. Four recitations per week.

Open to students who have completed Commerce 111c and 112c. Advanced dictation and transcription with continued building of shorthand vocabulary and speed; study of secretarial traits and duties.

116. **BUSINESS ENGLISH.** Single course.
Spring Quarter. Six periods per week.

This course is open only to those students who have successfully completed Commerce 111a, b and Commerce 112a, b. The course includes a study of sentence construction, business terms and their spelling and the principles of good business letter writing, with sufficient practice to develop proficiency in writing the different types of letters.

163. **GEOGRAPHY.** Single course.
Fall and Spring Quarters. Six recitations per week.

The objective of the course is to give the student an understanding of the following geographical distributions and their significance: the distribution of natural features and resources, and its relationship to the distribution of population; the distribution of pursuits and facilities by which people gain their living; and the distribution of governmental and other social institutions.

Department of Education and Psychology

104. **ORIENTATION IN EDUCATION.** Single course.
Fall Quarter. Six recitations per week.

This is an introductory course, intended to orient the student to the field of education and to prepare him for a study of specialized problems. Detailed study is made of the following: The development of our school system; the organization and administration of education in the United States; educational vocational guidance; learning how to study; recent developments in education; health education; character education; aims and objectives in education; the curriculum; the teaching process; essential qualities of a good teacher; teaching as a life work.

105. **EDUCATIONAL PSYCHOLOGY.** Single course.
Winter Quarter. Six recitations per week.

The individual and social aspects of the principles of general psychology are applied to the problems of education. Man's equip-

ment for learning; the learning processes; types of learning; laws of learning, improvement of learning, transfer of training; factors influencing learning and efficiency; problems of motivation; adjustment; discipline and guidance; the measurement of intelligence and achievement; the construction and use of examinations; heredity and environment.

209. SCHOOL AND SOCIETY.

Single course.

Spring Quarter. Six recitations per week.

Since we must recognize that the issues in education are born of the critical issues in society, and since many of the problems of the school are closely related to the problems of the social order, the purpose of this course is to give the student a comprehensive picture of the activities and needs of children, youth and adults in the social order. Consideration is given to the place and function of the school in a changing society, including the principles of education.

101. GENERAL PSYCHOLOGY.

Single course.

Winter Quarter. Six recitations per week.

The work in this course deals chiefly with habit-formation; attention; sensation; perception; instinctive tendencies; memory; association and economy of learning; the effective life; the thought processes. The course includes the fundamental facts and laws of psychology and is given so as to indicate something of the various problems in the field of psychology, its relations to other fields, and some of the more important applications of psychology, especially in the fields of business and social relationships.

Teacher Certification

The professional courses in Education required for the Provisional Junior College Certificates are Orientation in Education, Educational Psychology, and School and Society. It is recommended that students who wish to secure the State Junior College Certificate choose these courses during the Sophomore year.

DEPARTMENT OF ENGLISH

A. REMEDIAL ENGLISH.

Single course.

Fall Quarter. Six recitations per week. Non-credit course, unless a grade of C or better is earned.

This is a course in grammar and good usage given throughout the University System to Freshmen who are found by a placement

test to be deficient in this subject. Every effort is made to teach the student to write and speak correctly and forcibly and to read understandingly. Theme writing and parallel reading required.

101-02. COMPOSITION AND RHETORIC. Double course.

101, Fall and Winter Quarters; 102 Fall, Winter and Spring. Six recitations per week.

This is a course in Composition and Rhetoric for those Freshmen who pass the University Placement Test. A good handbook of writing will form the basis of the course, but a study of essays of modern thought and frequent discussions of articles of contemporary opinion will also be included. Comprehensive reading on the part of the student will be encouraged. Parallel reading and intensive practice in theme writing will be required.

201. HUMANITIES. Single course.

Fall, Winter and Spring Quarters. Six recitations per week.

This course generously surveys world literature and culture from the earliest beginnings to the Seventeenth century. It includes readings in Hebraic, Asiatic, Greek, Latin, early English, Spanish and French literatures, followed by extensive reading in the literature of the Renaissance. Emphasis is given the architecture, sculpture and painting which parallel this literature.

202. HUMANITIES. Single course.

Winter and Spring Quarters. Six recitations per week.

This course surveys world literature from 1600 to the present, considering essays, poetry, drama, the novel and the short story. It also treats related subjects as painting, sculpture, architecture, music and city planning.

210. AMERICAN LITERATURE OF THE NINETEENTH CENTURY. Single course.

Spring Quarter. Six recitations per week.

A study of the economic, political, and religious developments of the nineteenth century as reflected in its literature. An attempt to familiarize the student with what was going on in the first century of the American nation. Prerequisites: English 101, 102.

101. PUBLIC SPEAKING. Single course.

Spring Quarter. Six recitations per week.

This course is designed to help the speaker achieve a style of speaking which is natural, correct and effective. Habits of speech and logical thinking are emphasized in numerous practical speech situations.

205. MUSIC APPRECIATION FOR THE LISTENER.

Single course.

Spring Quarter. Six recitations per week.

This course is designed to give the listener and especially the musically untrained listener the fundamental knowledge necessary for incorporating good music into his future recreational and spiritual life. No technical knowledge of music is required.

DEPARTMENT OF HOME ECONOMICS

101. INTRODUCTORY HOME ECONOMICS. Single course.

Fall Quarter. Six recitations per week.

A course which deals with problems of self-discovery and self-direction. Designed to help the student to adjust in a new environment, utilizing facilities for promoting personal development through right social relationships and avocational leisure-time pursuits. Personality, aptitudes and interests are checked against contemplated vocations in order to insure wise vocational choices. The latter part of the course includes the basic facts of the interrelation of family and society under changing conditions and forces of present-day living.

220. ELEMENTARY CLOTHING. Single course.

Spring Quarter. Three recitations and three laboratory periods of two hours each per week. Open to all students showing ability to meet the standard set for the course.

This course presents the fundamental principles involved in the planning, construction, purchase and care of attractive and suitable clothing. Problems based upon the interests and needs of the students will afford actual experience in applying these principles. Garment construction will be the basis of laboratory work. Assigned reading, illustrative material, conferences and demonstrations.

230. ART SURVEY. Single course.

Winter Quarter, Six recitations per week.

A survey of Art, providing a basis for the development of good taste and Art appreciation. Required of Home Economics majors but offered as a general elective.

205. FOODS.

Single course.

Fall Quarter. Three recitations and two laboratory periods of three hours each per week. Prerequisite or parallel: Chemistry 221-222.

A practical course to present the facts and principles which govern food selection, preparation and table service. The basic facts of nutrition along with their application to individual needs are studied. Field trips in marketing are included.

255. FOODS—HOME COOKERY AND TABLE SERVICE.

Single course.

Spring Quarter. Three recitations and two laboratory periods of three hours each per week. Elective as a junior college terminal course.

This course includes the application of the general principles of cookery to the preparation of menus and meals for the home, as well as a study and execution of different forms of table service as applied to different types of meals for special occasions. Georgia food products will be used for laboratory and practice wherever possible.

222. TEXTILES AND CLOTHING.

Single course.

Winter Quarter. Three recitations and two laboratory periods of three hours each per week.

Emphasis in this course is given to a study of elementary textiles in which two lectures or recitations and one laboratory period will be given per week. The course also includes a review of principles of clothing construction; a study of design from the standpoint of personality, color, and corrective dress; some of the more advanced problems in selection of clothing and dress construction. One recitation and one laboratory period per week will be devoted to this phase of the work.

243. FAMILY RELATIONS.

Single course.

Spring Quarter. Six recitations per week. Open to all Sophomore women.

The aim of this course is to give a greater appreciation of the home through a study of its history, of the problems in managing the modern home, and of the laws directly affecting it.

DEPARTMENT OF MATHEMATICS

101. FRESHMAN MATHEMATICS. Single course.

Fall quarter. Six recitations per week for one quarter. This course is required of all women students as the first course in college mathematics.

The course embraces algebra, theory of investment, statistics and trigonometric functions. Those who are planning to major in physical science or to teach mathematics in the high school are advised to take further courses in mathematics.

105. INTERMEDIATE ALGEBRA. Single course.

Fall, Winter and Spring Quarters. Six recitations per week. This course is designed to meet the needs of students who have had only one year's work in algebra or who fail to make a satisfactory grade on placement test.

The fundamental algebraic operations are reviewed and accuracy of procedure stressed.

A detailed study of equation, factor forms, fractions, functions and graphs, linear equations, exponents, radicals and quadratics is given, supplemented by daily class problems.

111. PLANE TRIGONOMETRY. Single course.

Fall, Winter and Spring Quarters. Six recitations per week for one quarter. Prerequisite to College Algebra.

Angles and their measure; trigonometry of the right triangle, with exercises in the solution of right triangles and use of natural function tables. The functions of obtuse, fractional and multiple angles, with exercises in their application to trigonometric identities. The trigonometry of the oblique triangle, the law of sines, the law of cosines and the law of tangents. Logarithms with application to and exercises in numerical and trigonometric calculation.

222. PLANE ANALYTICAL GEOMETRY. Single course.

Fall, Winter and Spring Quarters. Six recitations per week for one quarter. Prerequisite: Mathematics 111.

An analytical study of coordinate systems; the straight line; the circles; parabolas; ellipses and a few of the more common higher plane curves. Algebraic, trigonometric and geometric principles stressed.

224. COLLEGE ALGEBRA.

Single course.

Fall, Winter and Spring Quarters. Prerequisite: Mathematics 105 and 111. Six recitations per week for one quarter.

Quadratics; the Binomial Theorem; Complex numbers; determinants; probability; the theory of equations; progressions; finite and infinite series and mathematical theory of investments.

254. PLANE SURVEYING.

Single course.

Spring Quarter. Prerequisite: Mathematics 222.

This course is designed to give the student a fair working knowledge of surveying instruments and their care and use. Field work in chaining, leveling, compass, plane table and transit surveys. Office work in calculations from field notes and map making. The course is given from mimeographed notes and library references, and will conform to methods and forms in use in good engineering practice.

Six hours per week.

Engineering Mathematics

The following special courses in engineering mathematics are open only to those prospective engineering students who give evidence through high school transcript, placement scores and personal conference of adequate preparation and serious purpose. The minimum high school preparation required for admission to these courses is two years of algebra and one of plane geometry. Students not fully prepared in mathematics should first take at least Mathematics 105.

Students who receive credit for Engineering Mathematics 17 and 18 cannot receive credit for Mathematics 111, 222 and 224.

EM-17. ELEMENTARY FUNCTIONS. $1\frac{1}{2}$ courses.

Beginning with the summer and the fall quarters, six hours each week, the course runs through a semester or one and a half quarters.

The course begins with a review of selected topics in algebra and includes functions and graphs, advanced quadratics, variation, binomial theorem, complex numbers and elementary theory of equations. In trigonometry it covers the standard course. The func-

tion concept is stressed as a means of unifying the theory, and the problems used are, to a large extent, those of frequent occurrence in actual engineering work.

Approximately seven weeks are given to algebra and eleven weeks to trigonometry.

Text: Rosenbach and Whitman, *College Algebra*; Palmer and Leigh, *Trigonometry*.

EM-18. ANALYTIC GEOMETRY. 1½ courses.

This course, a continuation of EM-17, includes the analytic geometry of point, line and circle, transformation of co-ordinates, polar and rectangular graphs of transcendental curves useful in engineering, conic sections, and the elements of solid analytic geometry. Prerequisite, EM-17.

Text: Sisam, *Analytic Geometry*.

DEPARTMENT OF PHYSICS AND ENGINEERING

Courses in Physics

20. HOUSEHOLD PHYSICS. Single course.

Winter Quarter. Four recitations and one three-hour laboratory period per week.

Required of all Home Economics students and open to all girls. The course surveys the fundamentals of physics with emphasis on the application of physical principles in the home. The laboratory is devoted to experiments which are related directly to household appliances.

Students who take this course cannot receive credit for Physical Science 101.

21. INTRODUCTORY PHYSICS. Single course.

Fall, Winter and Spring Quarters. Four recitations and one three-hour laboratory period per week. Prerequisite: Mathematics 105 or its equivalent. Not open to those who have had Physical Science 101.

A survey of the fundamentals of physics, with a study of some of the simpler applications. The laboratory work is devoted to measurements designed to introduce the student to laboratory methods. The course is recommended for those taking work leading to B.S. in chemistry, agriculture or pharmacy and for assistant technicians.

223. MECHANICS.

Single course.

Spring Quarter. Five recitations per week and one three-hour laboratory.

Prerequisite: Mathematics 105 or its equivalent, and Mathematics 111.

A study of the properties of matter, and the mechanics of solids and fluids. The numerous problems solved are selected to emphasize fundamental principles, as well as to promote the skill of numerical solutions. The laboratory work is designed to clarify physical concepts, develop skill in making precise measurements, and proficiency in the manipulation of apparatus.

224. ELECTRICITY.

Single course.

Fall Quarter. Five recitations per week and one three-hour laboratory.

Prerequisite: Physics 223 or Physics 21 and Mathematics 111.

The course is a continuation of Physics 223. It deals with magnetism and static and current electricity.

225. HEAT, LIGHT, AND SOUND.

Single course.

Winter Quarter. Five recitations per week and one three-hour laboratory.

Prerequisite: Physics 223 or Physics 21 and Mathematics 111.

The course is a continuation of Physics 223 and Physics 224. It deals with wave theories generally and heat, light, and sound, specifically.

104. PRINCIPLES OF FLIGHT AND NAVIGATION. Single course.

Fall and Spring Quarters. Six lectures per week.

Six weeks devoted to each subject: Principles of Flight covering types and construction of aircraft, theory of flight, and aircraft operation; navigation covering maps, charts, course plotting, and navigation methods.

106. CIVIL AIR REGULATIONS AND METEOROLOGY.

Single course.

Winter and Summer Quarters. Six lectures per week.

Six weeks devoted to each subject: Civil Air Regulations covering flight rules, air traffic rules, pilot regulations, and certification of pilots and airplanes; meteorology covering theory of weather,

weather maps, teletype sequence reports, forecasting, and flight planning.

Aviation 104 is not a prerequisite for Aviation 106.

These courses prepare the student for the written examination given by the Civil Aeronautics Administration relative to obtaining a Private Pilot License.

201. RADIO PHYSICS. Single course.

Winter and Spring Quarters. Five recitations and one three-hour laboratory period per week. Enrollment limited to twenty, principally sophomores. Prerequisite: Physics 224.

A study of the elementary principles of radio. The laboratory consists of code drill and the construction of simple radio sets.

202. RADIO SERVICING. Single course.

Spring Quarter. Three hours of recitation and two three-hour laboratory periods per week.

Prerequisite: Physics 201.

To be offered if at least five students enroll. The class work introduces the student to test equipment and service procedure, and the laboratory time is spent in servicing of radio equipment.

203. COMMUNICATIONS. Single course.

Prerequisite: Physics 201.

The course will deal with the theory and actual operation of both voice and continuous wave transmitters and communications receivers. Credit for course will require that the student pass the F. C. C. examination for at least an amateur operator's license. To be offered as soon as restrictions on amateur transmission are lifted.

Courses in Engineering

The college offers work in engineering comparable to Georgia Tech's basic requirements of all freshman engineering students. This special course is outlined on page 45. It is exceptionally heavy and can be completed in the usual nine months' session by only the thoroughly prepared student. The average student should not expect to complete the entire course with acceptable grades in less than four quarters.

For this freshman engineering, North Georgia is peculiarly fitted. The college was one of the relatively few colleges approved and selected by the War Department for Army Specialized Training in Basic Engineering. In this technical training North Georgia was eminently successful, as was shown by its relative standing among

other institutions in the nation-wide objective testing. The new drafting room, equipped with standard drawing tables, late design filing cabinets for finished plates, printing and developing machines, and fluorescent lights, is one of the most modern in the Southeast.

Each student must supply himself with drawing paper, board and T-square and an approved set of instruments, triangles and curves. Such equipment may be purchased at the college.

Engineering Mathematics

EM-17. ELEMENTARY FUNCTIONS. 1½ courses.
See Department of Mathematics, page 59.

EM-18. ANALYTIC GEOMETRY. 1½ courses.
See Department of Mathematics, page 60.

Students who receive credit in Engineering Mathematics 17 and 18 can not receive credit in Mathematics 111, 222 and 224.

Engineering Drawing

Engineering Drawing 9 and 10 carries "double course" credit, but the hours are adjusted so that the work extends through the three quarters. Engineering Drawing 9 and 10 run parallel with Engineering Mathematics 17 and 18.

ED-9. ENGINEERING DRAWING.

The first half of a double course requiring six hours or more in the drawing room each week. Instruction is given in the proper use of drawing instruments and equipment. The course covers the theory of orthographic, isometric and oblique projections; also a study of simple sections and methods of dimensioning. Particular emphasis is placed on the development of technique. Pencil drawings, only, are required.

ED-10. ENGINEERING DRAWING.

The second half of the double course covers the more intricate and advanced phases of orthographic projection and the conventions of machine drawing. Freehand sketches are drawn of machine parts, followed by detail pencil drawings from which tracings are made on cloth. Each student must make at least one blue print.

105. INTERNAL COMBUSTION ENGI Single course.

Spring Quarter. Four recitations and two ~~time~~ one-hour shop periods per week. This course open only to sophomores with sufficient preparation in mathematics and physics.

The course deals with the basic theory of operation of the gasoline and Diesel engines; engine designs, carburetion systems, igni-

tion systems and lubrication systems. Emphasis is placed upon the shop work. It is intended to give the student the principles of operation and a broad view of present development of engines without the technical detail necessary for a designing engineer.

DEPARTMENT OF PHYSICAL SCIENCE AND CHEMISTRY

220. INTRODUCTION TO CHEMISTRY (For Women Students)

Single course

Spring Quarter. Four hours of lectures and one three-hour laboratory period per week. This is a cultural course in chemistry and is intended to furnish a foundation for the two-quarter courses in General Inorganic Chemistry required of Home Economics majors, and to count toward the science requirements for graduation for other women students.

221-222. GENERAL INORGANIC CHEMISTRY. Double course.

Chemistry 221 Fall and Winter Quarters. Chemistry 222 Fall, Winter and Spring Quarters. Four hours of lecture and one three-hour laboratory period per week.

This course is intended primarily for pre-medical, pre-dental, Home Economics, pre-pharmacy, pre-nursing and other students who need a two-quarter course.

A course in general inorganic chemistry. Chemistry 221 is a presentation of the fundamental principles of chemistry, including elements of molecular and atomic theory, formulae and equations, reaction velocity and chemical equilibrium, and the theory of ionization. Chemistry 222 is a continuation of Chemistry 221 in which the principles taken up in the preceding course are applied to the more common metallic elements. Oxidation and reduction reactions and the periodic table are taken up in detail.

223 a-b-c. GENERAL INORGANIC CHEMISTRY.

A three-quarter course.

Four hours of lecture and one three-hour laboratory period per week.

The first course will begin in the Fall Quarter. This course is intended primarily for Engineering students who need a three-quarter course. The qualitative analysis of cations will be taken as the laboratory work of Chemistry 223c.

NOTE: A student could also satisfy the chemistry requirement for Engineering by taking Chemistry 221, 222, 225.

225. QUALITATIVE ANALYSIS. Single course.

Fall and Spring Quarters. Four hours of lectures and fifteen laboratory hours per week.

This course should be taken by all pre-medical students. Prerequisites: Chemistry 221-222 or Chemistry 223a-b-c.

A study of the metals and of the fundamental theories of qualitative analysis. The laboratory work includes the separation and detection of the common cations and anions.

228-229. ORGANIC CHEMISTRY. Double course.

Chemistry 228, Fall Quarter. Chemistry 229, Winter Quarter. Five recitations and one four-hour laboratory per week.

This course should be taken by all chemistry majors, chemical engineering, pre-dental and pre-medical students. Prerequisites: Chemistry 221-222 or Chemistry 223a-b-c.

A double course in the Chemistry of carbon compounds. Meets the requirements of organic chemistry for pre-medical, pre-dental, agricultural, Home Economics and chemistry majors.

Credit will be given for one course, if a student needs only a one-quarter course.

227. PHOTOGRAPHY. Single course.

Five recitations and one three-hour laboratory period per week. Prerequisite: Physics 21 or its equivalent.

Class limited to twelve, principally sophomores. Consent of the instructor is required before full registration in this course.

This course is a study of the elements of photography, principles of lenses, types of cameras, nature of chemicals used, developing, printing and enlarging. The student must own a camera approved by the instructor.

DEPARTMENT OF PHYSICAL EDUCATION

The purpose of the Department of Physical Education is to bring health, recreation, vigor and physical fitness and endurance to every student. All men and women students are required to enroll for Physical Education throughout the year. An intramural program is offered for those who wish to participate.

Physical Training for Men

All men students are required to take three hours of physical training per week. The physical training program includes game sports and calisthenics. Sports include: Fall quarter—football, soccer,

track, speedball, field hockey, tennis and softball. Winter quarter—basketball, wrestling, boxing, gymnastics, tumbling, table tennis and badminton. Spring quarter—baseball, track, tennis, softball, table tennis, badminton and volleyball.

Physical Training for Women

100. FRESHMAN PHYSICAL EDUCATION. Single course.

This is an orientation course in Physical Education planned to meet the needs of the Freshmen, and to introduce them to typical activities of value to the college girl. The course includes health lectures, individual and group stunts, gymnastics and corrective exercises, recreational games and relays. In the Winter Quarter the program consists of clog, tap, and folk dancing. The Spring Quarter will include archery and softball.

200. SOPHOMORE PHYSICAL EDUCATION. Single course.

The Fall Quarter will include tennis and hockey, in the Winter basketball and dancing, and the Spring Quarter will offer a choice in recreational activities such as badminton, paddle badminton, ping-pong, archery and horseshoes.

Courses in Physical Education

7. METHODS IN PHYSICAL EDUCATION. Single course.

Spring Quarter. Six recitations per week.

This course is designed for the study of physical education activities according to age groups, capacities, needs, interests, and development of the individual. Study and evaluation of current methods of presenting and the examination of notable courses of study in this field. Study and practice in the technique and teaching of the modern natural program. Students will be assigned to supervised practice teaching, coaching and officiating in public schools, social agencies and in the college physical education classes.

19. FIRST AID. One-half course.

Fall Quarter.

A lecture and laboratory course designed to acquaint the student with the safety measures and the procedures necessary for the immediate care of injured persons during an emergency. Attention is given to the nature and care of bruises, sprains, wounds, dislocations, fractures, burns, unconsciousness, shock, resuscitation and numerous minor emergency conditions. Safety teaching in the school and community programs is stressed.

285. HISTORY AND PRINCIPLES OF PHYSICAL EDUCATION.

Single course.

Fall Quarter. Six recitations per week.

This course is designed to orient the student who has a professional interest in physical education. In the light of historical backgrounds, analysis and interpretation are made of contemporary events. Aims and objectives are stressed. Gymnastics and athletics are dealt with as to method and problems. Professional leadership and its prospects are considered.

290. HEALTH EDUCATION.

Single course.

Winter Quarter. Six recitations per week.

This is a study of the human body, plan and posture, individual development, body functions and systems, exercise and rest, conditioning and training, bathing, narcotics and drugs, work and recreation, sex and social hygiene, body resistance and immunity. Food, water, air and climate, sewage and garbage disposal, communicable disease, vital statistics, and legal and social regulations pertaining to personal and community health.

295. SCHOOL AND COMMUNITY RECREATION. Single course.

Spring Quarter. Six recitations per week.

A study of the background for the present school and community recreation movement; a study of the types of recreation activities and methods of organizing them; a consideration of recreation's place in education; a nationwide review of the social institutions which at the present time are making a conspicuous contribution in the field of play and needs to which they have responded; an attempt will be made to point the way to a better type of organization of all the social institutions within the community.

DEPARTMENT OF MODERN LANGUAGES

Courses in French

Students who offer two entrance units in French will register for French 211-212; they will not receive college credit for French 101-102.

101-102. ELEMENTARY FRENCH.

Double course.

Fall Quarter. Six recitations per week.

The foundation for French conversation: the principles of grammar, mastery of pronunciation, and acquisition of a basic vocabulary.

211. ELEMENTARY FRENCH CONVERSATION. Single course.

Winter Quarter. Prerequisite: French 101-102 or two entrance units in French. Six recitations per week.

Acquisition of the ability to speak French and to understand spoken French.

212. ADVANCED FRENCH CONVERSATION. Single course.

Spring Quarter. Prerequisite: French 211. Six recitations per week. Continuation of French 211.

Courses in Spanish

Students who offer two entrance units in Spanish will register for Spanish 211-212; they will not receive college credit for Spanish 101-102.

101-102. ELEMENTARY SPANISH. Double course.

Fall and Winter Quarters. Six recitations per week.

The foundation for Spanish conversation: the principles of grammar, mastery of pronunciation, and acquisition of a basic vocabulary.

211. ELEMENTARY SPANISH CONVERSATION. Single course.

Fall and Spring Quarters. Prerequisite: Spanish 101-102 or two entrance units in Spanish. Six recitations per week.

Acquisition of the ability to speak Spanish and to understand spoken Spanish.

212. ADVANCED SPANISH CONVERSATION Single course.

Winter Quarter. Prerequisite: Spanish 211. Six recitations per week. Continuation of Spanish 211.

DEPARTMENT OF SOCIAL SCIENCE**101. SOCIAL SCIENCE.** Single course.

Fall, Winter and Spring Quarters. Required of all Freshmen.

This course begins with the age of discovery and emphasizes the geographic, historical, political and social elements entering into man's progress to the close of the Nineteenth Century. An effort is made to interpret significant incidents and movements rather than merely to acquire historical knowledge.

102. SOCIAL SCIENCE. Single course.

Fall, Winter and Spring Quarters. Required of all Freshmen.

This course is a continuation of Social Science 101, with special

emphasis on Twentieth Century problems, such as the effects of imperialism, materials, markets, international rivalries, emigration, scientific progress, man in relation to mechanical inventions, social conflicts, and efforts toward social reconstruction.

204. CONTEMPORARY GEORGIA.

Single course.

Winter Quarter. Required of all Sophomores.

This course includes a study of the economic, social and political position of Georgia at the present time. In order to secure the proper perspective for the course, frequent references are made to the history, government, institutions, and progress of Georgia of the past. As a means of comparison, statistical and other materials pertaining to the southeast and to the United States as a whole are utilized.

103. UNITED STATES GOVERNMENT.

Single course.

Fall Quarter. Should be elected by students who expect to pursue history courses in the senior college.

The course embraces a study of the American government of to-day with sufficient emphasis on the historical background to enable the student to understand the organization, growth and functions of governmental institutions, federal and state.

256. RURAL SOCIOLOGY.

Single course.

Spring Quarter. Six recitations per week.

This course is intended to give an insight and an appreciation of social life in the communities that are rural. The non-school educational institutions of Southern rural communities are studied and discussed with a view of giving a sympathetic understanding of the lives and needs of the rural people. Special and definite study is made on problems of social and economic life in Georgia. These study problems are centered around hygienic conditions, health, housing, recreation, education, religious activities, police protection, community organizations, which influence the social and economic life in the rural situation. It is proposed to take a few selected and representative counties in the State of Georgia and make a definite study of them in the light of the above conditions.

DEPARTMENT OF MILITARY SCIENCE

JONATHAN C. ROGERS
President of the College

PAUL M. HUTCHERSON, MAJOR, INFANTRY
Professor of Military Science; Commandant

ROY D. HUTSON, CAPTAIN, INFANTRY
Assistant Commandant

JOHN A. NEVIN, 1ST LT., INFANTRY
Adjutant

FRANCIS C. WADE, 1ST LT., CAC
Assistant Professor of Military Science

M/SGT. WALTER B. STEWART
Assistant to Professor of Military Science

S/SGT. ERNEST P. FOREMAN
Supply Sergeant

SGT. JOSEPH I. BOURDON
Duty Sergeant

SGT. ARTHUR H. KERN
Assistant to Professor of Military Science

CPL. WILLIAM H. SPRAYBERRY
Clerk

Congress, by Acts of June 3, 1916, and June 4, 1920, authorized educational institutions throughout the United States to establish units of Reserve Officers Training Corps upon compliance with certain requirements. North Georgia College, being a "Land Grant" college is obligated to the Government to give military training under the Act of July 2, 1862. The United States Government, in turn, provides instructors and equipment adequate to obtain maximum efficiency in this department, and each cadet receives an allowance toward the purchase of uniforms.

The Board of Inspectors sent out by the Fourth Corps Area Headquarters to reclassify military colleges of the area, divided them into three classes. "Excellent," "Satisfactory," and "Unsatisfactory." North Georgia College has been graded "EXCELLENT" since 1928. In making his report, the Inspecting Officer recently referred to the North Georgia Battalion as—"This is the best trained, best general appearing unit I have seen in seven years of ROTC work."

The male students of the college are organized as a Corps of Cadets, to which all belong, whether or not they are eligible to enter the Government organization known as the Reserve Officers Training Corps. All physically fit male students are required to take complete courses in Military Science. The Corps of Cadets consists of a battalion which has a headquarters and staff, a band, and four companies. Each company, as well as the band, has its own cadet officers and non-commissioned officers which are chosen by the Military Committee. When selecting the cadet officers consideration is given not alone to military knowledge and drill technique, but also to academic standing, participation in general campus activities, spirit of cooperation, loyalty, qualities of leadership and personal character.

To remain an officer, there must be continued evidence of efficiency, devotion to duty and responsibility, loyalty to the general policies of the entire institution, and adherence to high standards of personal conduct. A minimum average of "C" in academic subjects must be maintained.

The discipline and conduct of the male student body is controlled largely through the cadet officers and non-commissioned officers who, in turn, are responsible to the Commandant and the faculty representative resident in the men's dormitories, to the Professor of Military Science and Tactics and to the President of the College. They enforce the college regulations, report violations of same, supervise formations and exercises, call the rolls, report absentees, and are responsible for the care of the rooms and parts of the barracks assigned to their organization, having power to make details for the purpose.

COMMANDANT OF CADETS

The immediate administration of discipline is placed, under regulations made by the President and faculty, in the hands of a faculty member known as "Commandant of Cadets."

The Commandant publishes and enforces the regulations laid down by the faculty, awards punishment for violations of the rules, bringing serious offenders before the President or the Discipline Committee. It is the duty of each faculty member to report to the proper authorities any discrepancies in student conduct that may come within his observation and knowledge.

The President may at any time request the withdrawal of a student whose spirit, influence, conduct or scholarship is unsatisfactory, even though no specific charge is preferred.

GENERAL REGULATIONS

Students must obtain permission from the Dean to be absent from general college duties; permission from the Commandant must be obtained for going more than five miles from the college, and to be absent from dormitory or military duties.

Playing cards, fire-arms, other than rifles issued to cadets, fireworks of any kind, or any article that would endanger the buildings to fire or the occupants to accident or discomfort, will not be allowed in the barracks.

Students not living in their own homes are not permitted to have automobiles at the college.

Punishment shall consist of denial of privileges, extra duty, reduction of officers to ranks, restrictions to limits, arrest, suspension and dismissal. As restrictions and arrest are questions of honor, violations of the same are punished by dismissal. "Unfailing respect for order, morality, personal honor and the rights of others" is due the Corps from each cadet.

Hazing, fagging, personal indignities, any form of so-called initiation of Freshmen, the exercise of unauthorized authority by one cadet over another and the exaction of any form of service of a new cadet by an old one are prohibited. Each cadet, however, is held strictly responsible for attention to duty, courtesy to his cadet officers and non-commissioned officers, and for the carrying out of all legitimate military orders, but cadet officers, non-commissioned officers and upper-class men in general, whether as individuals or groups, are not authorized to punish offenders or those who may be delinquent in Company or general military duties by any form of intimidation, personal indignity, fagging, the exercise of unwarranted authority or any kind of physical force.

While cadet life is largely governed by a military schedule, the Military is but a Department of the larger organization—North Georgia College. All cadet officers of every rank, as well as the cadets themselves, are, therefore, subject also to the broader regulations of the College itself, and each heartily co-

operates with the members of the academic staff, the Dean of the College, the Dean of Women, and the Social Committee, in carrying out the academic and social policies.

Members of the R. O. T. C. unit are required to provide themselves with the regulation college uniforms. These uniforms are purchased by the student after arrival at the college, and cost \$89.00. On the assumption that the cadet will remain in college for the full nine months' term, the Government pays nine dollars, thus reducing the cost of new uniforms to \$80.00.

This equipment of uniforms should serve the cadet during his two years in college, as the Government will pay nine dollars in the sophomore year for replacement of worn articles. For detailed description of the uniforms and the operation of the Uniform Exchange, see pages 26-28. While every effort has been made to hold costs of uniforms to a minimum, the present prices cannot be guaranteed.

ADVANTAGES OF MILITARY TRAINING

The direct advantages of military training to any individual may be summed up as follows:

- (a) Discipline as a leader; of value in any life work.
- (b) Training in team play and in methods of securing organized action by a group.
- (c) Assurance of service as an officer in a period of national emergency.
- (d) Physical training that will make him fit to pursue a civil career as well as to perform military duties.
- (e) Preparation for national service, thereby fulfilling a patriotic duty.
- (f) Training which develops neatness, mental alertness, respect for authority, leadership, self-reliance, confidence, courtesy and a keen sense of duty.

COURSES OF INSTRUCTION

The instruction of the Reserve Officers Training Corps is divided into two courses, the Basic and the Advanced, which correspond to the four years' college training. North Georgia being a junior college, affords instruction in the Basic course. Students who desire to continue their Reserve Officers' Training will be admitted to the Advanced course at the University

of Georgia where a quota is provided for them. Those who desire to attend other institutions where ROTC is given, will receive full credit for work completed at North Georgia College.

FIRST BASIC (FRESHMAN) COURSE: National Defense Act and ROTC, Obligations of Citizenship, Military History and Policy, Current International Situation, Military Discipline and Courtesies and Customs of the Service, Military Sanitation and First Aid, Military Organization, Map Reading, Leadership, Weapons.

SECOND BASIC (SOPHOMORE) COURSE: Military History, Interior and Guard Duty, Weapons, Musketry, Scouting and Patrolling, Functions of Platoon Scouts, Combat Principles, Leadership.

MILITARY MEDALS AND AWARDS

INDIVIDUAL DRILL MEDAL. Awarded at commencement to the best drilled cadet.

MARKSMANSHIP MEDAL. Awarded at commencement to the cadet who has proven himself the best rifle shot for the year.

SMALL BORE COMPETITION. Awarded at commencement to the company having the highest average in small bore rifle firing.

HONOR COMPANY. This designation is given for the following year to the company rated the highest for the entire year in military proficiency, academic grades, extra-curricular activities, and personal conduct of its members.

HONOR SABER. Awarded at commencement to the outstanding cadet officer.

APPLICATION FOR ADMISSION

Application for admission to North Georgia College should be made on the following blank.

Rooms are reserved in the order in which applications and reservation deposits are received. This reservation deposit, \$20.00, applies to all accommodations—campus dormitories, student boarding houses and private homes.

Accommodations are in such demand that students are urged to secure reservation of room as early as possible. If later the applicant finds attendance to be impossible, the entire deposit will be refunded upon request.

Rooms can be reserved only on the basis of written application. If preference as to roommate is to be indicated, each student should file an application and deposit at approximately the same time and before the particular place of residence is filled. If this is done, the requested room arrangements can usually be made, but even then it may happen that students can not be placed together.

APPLICATION FOR ADMISSION TO NORTH GEORGIA COLLEGE

Date.....1945

North Georgia College,
Dahlonega, Georgia.

I apply for admission to North Georgia College, and enclose Room Reservation Deposit of \$20.00.

School or College last attended.....

Grade completed..... When.....

Graduated: (Yes or No).....

Date of birth.....

When do you expect to enter—Fall..... Winter..... Spring..... or Summer.....?

Name of Principal or Superintendent from whom high school record may be secured.....

His Address.....

Name of Student { Mr.....
Miss.....

Address.....

Name of Parent or Guardian:.....

Address.....

Young women need answer only Nos. 2 and 3.

(1) If residence in Band House is sought, indicate the instrument which will be played

(2) Preference, if any, as to roommate—

Name

Address

(3) Room choice, if any:

“Room Choice” is considered only as an indication of preference; the best possible assignment will be made after application is received. If preference as to roommate is indicated read carefully the paragraphs at top of the preceding page.

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